**\*\*\* NOTIFICATION FOR INSPECTION MUST BE 24 HOURS IN ADVANCE \*\*\*  
\*\*\* INSPECTIONS WILL BE DONE ACCORDING TO BUILDING INSPECTORS AVAILABILITY \*\*\*  
\*\*\* HOUSE PERMITS HAVE A MINIMUM OF A TWO-WEEK WAITING PERIOD FOR APPROVAL \*\*\*  
\*\*\* ALL BUILDING DEPARTMENT FEES ARE NON-REFUNDABLE\*\*\*  
\*\*\* THE FOLLOWING MUST BE COMPLETED PRIOR TO SUBMITTING A PERMIT APPLICATION \*\*\***

1. **Application: COMPLETELY** filled out
2. **Fee: UP TO 5,000 SQ FT $450.00 PLUS $ .25 PER SQ FT**

**5,001-20,000 SQ FT $2,000.00 PLUS $. 25 PER SQ FT**

**20,001-50,000 SQ FT $6,000.00 PLUS $ .25 PER SQ FT**

**OVER 50,000 SQ FT $14,000.00 PLUS $ .25 PER SQ FT**

**3. Two Sets of Plans:** Plans must bear the seal of a New York State Architect or Engineer if cost of construction or alterations exceeds $20,000.00 or involves a structural change affecting public safety, including Energy Code Certification.

**\*PDF FILE WILL BE REQUIRED FOR HOUSE PLANS\***

1. **Survey:** Up to date survey, bearing the seal of the licensed N.Y.S. Surveyor.
2. **Copy of Deed:** If not on file with Assessor’s Office. (If new owners of the property.)
3. **Insurance Certificate:** Workman’s Compensation and Liability with Form 101.
4. **Approval of Highway if Applicable:**  
    **New York State:** Jim Plass - 562-4094  
    **Ulster County:** Kim DeFresne - 340-3100  
    **Town of Plattekill:** Robert Wager - 883-5910
5. **Permit to Construct Waste Disposal System:  
   Ulster County Health Dept.** Chris Kresser 340-3016
6. **Certificate of Occupancy Inspection:** $75.00 **Re-Inspection:** $75.00
7. **Electrical:** All electrical work must be done by a Ulster County Licensed Electrician (Separate Permit.)

**\*\*\* Any OTHER INFORMATION THAT MIGHT BE NECESSARY FOR A MORE COMPREHENSIVE REVIEW BY THIS DEPARTMENT.**

**\*\*\* APPLICANTS ARE TO KEEP THIS COPY FOR THEIR RECORDS AND TO REMIND THEM WHEN INSPECTIONS ARE TO BE DONE.**

**REQUIRED INSPECTIONS:**

**\*\* NOTIFICATION FOR INSPECTION MUST BE 24 HOURS IN ADVANCE\*\***

**\*\*INSPECTIONS WILL BE DONE ACCORDING TO THE BUILDING**

**INSPECTORS AVAILABILITY\*\***

1. **SITE INSPECTION:** Prior to excavation with corners Staked.
2. **FOOTING INSPECTION:** Prior to concrete with all forms in place.
3. **BACKFILL INSPECTION:** Footing Drains (not covered)  
    Walls Tarred or Waterproofed
4. **UNDERGROUND PLUMBING:** Cast iron soil piping in place prior to Cover.
5. **SLAB INSPECTION:** Prior to concrete slab pour with insulation and polyethylene in place.
6. **ROUGH FRAMING:** Sheathing and roofing in place.
7. **ROUGH PLUMBING:** Prior to insulation; air filled potable water lines minimum 60 P.S.I for 24 hours.
8. **ROUGH ELECTRICAL:** Must be done by a New York State Electrical Inspector.
9. **INSULATION:** Prior to sheet rock installation
10. **FINAL ELECTRICAL:** Requires certificate for New York State Electrical Inspector.
11. **FINAL BOARD OF HEALTH:** (Is Necessary)
12. **FIRE CAULKING**
13. **BLOWER DOOR:** (Is Necessary)
14. **FINAL INSPECTION:** (Items necessary for Certificate of Occupancy)

**\*Final Driveway (If required)**

**\*Final Electrical Certificate  
\*Final Survey**

**\*Final Health Department Approval (Is Necessary**)

**Section:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Block \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Lot\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Owner & Address Builder & Address Architect & Address**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Owners Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Builders Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Location of project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Project

**Proposed use: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cost of Construction: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Description of project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Number of Stories above grade: \_\_\_\_\_\_\_\_\_\_ Total height above grade: \_\_\_\_\_\_\_\_\_\_\_**

**Type of foundation (full, slab on grade and / or crawl): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Type of Construction: (Frame, Modular, Manufactured Mobile,): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Nature of work: (New, Addition, Alteration, Removal): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Number of Bathrooms: \_\_\_\_\_\_\_Number of Bedrooms: \_\_\_\_\_\_\_Number of Kitchens: \_\_\_\_\_**

**Type of Heat (Oil, Electric, Kero, Coal)& Central Air: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dimensions of new Construction: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ If garage, number of cars: \_\_\_\_\_\_\_\_**

**Setbacks to any existing structures: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

#### Property

### Lot Size: \_\_\_\_\_\_\_\_\_\_\_\_ Zoning District: \_\_\_\_\_\_\_\_\_\_ Fire District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Road frontage\_\_\_\_\_\_ft. Property offsets: Front\_\_\_\_\_\_\_Sides\_\_\_\_\_\_Rear\_\_\_\_\_\_**

# General

**List all business, commercial and any mixed occupancy. Specify nature and extent of each type of use: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Compensation Insurance Carrier: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Policy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Exp. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Note: Before the building for which a permit is issued can be used for any purpose, the owner must obtain a Certificate of Occupancy from the Building Inspector as provided in Section 32-14A of the Town of Plattekill Code.**

**\*\*All electrical work must be inspected by and a Certificate of Approval obtained from an authorized electrical inspection agency.**

**\*\*IMPORTANT-Do not pour footings until the location of building on lot, and soil has been inspected.**

**I hereby certify that the statements and data on this application are correct and true to the best of my knowledge and belief:**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

#### ACTION BY BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

**The Foregoing application and accompanying plans and specifications have been examined and considered, and the following action taken by me:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_Application Granted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Application Denied**

**\_\_\_\_\_\_\_\_\_\_\_\_\_Referred to ZBA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Referred to Planning Board**

### Reasons and/or Remarks: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_ Permit #\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Building Inspector/Code Enforcement**