TOWN OF PLATTEKILL

REGULAR TOWN BOARD MEETING

December 20, 2023

Time – 7:00pm

SALUTE TO THE FLAG:

ROLL CALL:

The following Town Board Members were present:

#### Supervisor Salemo

#### Councilman Castillo Jr.

#### Councilman Depew

Councilman Fazio

The following Town Board Members were not present: Councilman Kras

MINUTES:

* Councilman Depew made a motion to NOT read the minutes from the December 6, 2023 meeting.

Seconded by Councilman Castillo Jr.

On the vote: All Ayes

Councilman Depew made a motion to accept the minutes from the December 6, 2023 meeting.

Seconded by Councilman Castillo Jr.

On the vote: All Ayes

PUBLIC HEARING:

NONE

ADDITIONS:

* Councilman Depew presented Supervisor Salemo with a plaque from the Town Board for her years of service to the Town of Plattekill and all that she has done.
* Councilman Depew stated that he is still in contact with Amanda Lavalle, Deputy Executive of Ulster County and requesting that she attends a Town Board Meeting to update the residents. She will attend a meeting in the New Year.

The County is not progressing plans for foreclosure on Hertel property nor to install solar at this time. The interconnection fees required by Central Hudson for solar projects are prohibited to the project and the developer is not moving the design forward. This also means that the property cannot be transferred to anyone else or another entity as it would still require a lien release from the US EPA and foreclosure by the County.

Supervisor Salemo stated that is great news.

REPORTS:

* Supervisor Salemo reviewed the monthly department reports and noted they are all available at the Town Clerk’s Office upon request.

The following reports for the month of October were available.

Plattekill Police Monthly Report

Dog Control Monthly Report

Buildings & Grounds Monthly Report

Building Department Monthly Report

Assessor Report Monthly Report

Recreation Department Monthly Report

OLD BUSINESS:

* Soccer Lease with SUFC.

The previous lease was due to run out earlier in 2023. Earlier this year, the Town Board made a motion to extend the lease to finish out the 2023 year. The lease is 5 pages with the 6th page for signatures. The Town Board has no comments or questions. The lease was drafted, the Town and the Soccer Club went back and forth, it was sent to the attorneys until everyone was in agreement.

The new Lease will be January 1, 2024- December 31, 2034.

Councilman Depew makes a motion to have Supervisor Salemo as well as the SUFC sign this lease and enter into contract for this period of time. (Both parties signed tonight)

Seconded by Councilman Castillo.

On the vote: All Ayes

* Bridge NY Project

The Town has been approved for the grant we applied for the Old Mill Road Project to repair the culvert pipe/bridge.

Herb Litts from GPI Engineering is present tonight to walk us through the process and explain. The Bridge NY Program is funded in Ulster County for $8.74 million dollars. Last year’s program was funded for $5.4 million dollars. The Town of Plattekill was successful in applying. The criteria, is a bridge that will cost more than $500,000 but less than $5 million dollars to repair or construct. The funding is 80/20 federally funded.

Culvert NY has $150 million available statewide. The projects have to range from $100,000 and $105 million per project. The 2 that the town are putting in for are South Street over Quassaick Creek and Old East Rd over Gidney Creek. That application is due January 19, 2024.

If a town wants to seek a grant, they put out a letter of interest. The Association of County Highway Superintendents updates their list of pre-qualified engineering firms. There is a deadline for the expression of interest letter back by. Once the town gets that, they vet the applications of who they think is best to do the project and a selections letter is written to the engineering firm. GPI Engineering does the application for free if they are designated. If the town is successful, GPI will do the engineering work.

The Town is also putting in for a TAP Grant which is a Transportation Alternative Grant for the Sidewalks on Maple Avenue. This grant is due January 9, 2024.

Supervisor Salemo discussed the approved grant for the Old Mill Road. The money has been approved, and now we are waiting on the design of that bridge. Moving forward, please explain going forward how the monies are acquired to make those payments?

Herb Litts- when you are notified that you are successful, and as of yesterday, the Town received the signed IPP (Initial Project Proposal) and what that does, is allow the town to start the process of designing the preliminary plans. Once the Preliminary plans are done, GPI will meet with the Highway Sup. to go over the project. It will be tweaked and then we will move onto 80/90% plans and GPI will put together a bid package which will go out for bid. The town will put out an RFP for bid. The town will receive the bids 3-4 weeks later. GPI will help the town review them and it will be awarded to the lowest, qualified, responsible bidder. They will be notified that the project was awarded to them.

Councilman Depew- who is responsible for writing the RFP?

Herb Litts- We do that. We put together the bid package for you. We make sure it gets where it needs to. Because in your case, it is state, federal and town money. There is a process that has to be followed. The paperwork during the contract has to meet the federal paperwork requirements.

All grants are reimbursable grants. The town has to pay for the work and then the town will get reimbursed. The town will most likely have to put a bond up. The town will submit invoices to the state and then they will write the town a check. All federal programs are administered through the state.

Highway Superintendent- We need to work out the details regarding the bonding.

Supervisor Salemo- I have already been in touch with our town attorney regarding the bonding but that does not take place until the approval comes in.

Herb Litts- you received the signed IPP yesterday.

Councilman Depew- So we are good to move forward?

Herb Litts- Good to go. The program allows 18 months for design but we are going to try to shorten it because we would like to start next construction season. And you have 2 years to build the job.

NEW BUSINESS:

* New Computers:

Supervisor Salemo made a motion to pass RESOLUTION #52- 2023 Expenditure of Capital Reserve Funds. The following resolution is introduced by the supervisor on a motion to approve up to $31,000 from the general fund building equipment repair and facilities reserve fund. This is necessary for the purchase of updated 1 town servers, 4 computers with keyboards & monitors, 1 building department software and labor IT from KVS and Alpha-tech.

Seconded by Councilman Castillo Jr.

On the vote: All Ayes

* Police Letter- Councilman Depew read a letter in regards to the Police Department. The police department is accomplishing impressive things. The Police Department received a letter from the Division of Criminal Justice System, who is responsible for the administration of mandatory certification program on behalf of the law enforcement accreditation council. Covered law enforcement agencies must comply with the mandatory hiring practices and recording requirements pursuant to executive law. The Division is pleased to confirm that On December 7, 2023 the council voted to approve and grant the Town of Plattekill Police agencies certification in accordance with the mandatory certification program. The agencies certificaticaiton is valid through the year 2025 maintaining compliance to ensure the agency is eligible for recertification with the mandatory certification program requires regular efforts and should maintain priority within the agency.
* Veterans Grant Resolution #53

The Veterans Memorial still has a few details to be completed. We do need to close out our grant, the monies that we received has not been reimbursed into the general fund yet.

Supervisor Salemo made a motion to request an increase the interfund expense account in the General Fund A.9901.950 Interfund Transfers to Capital Projects Fund A.0899.001 to be funded by Appropriated Fund Balance A.0599 in the amount of $83,183.70.

This transfer is necessary to cover the Veterans Memorial Expenses for the Veterans Memorial Grant.

Seconded by Councilman Castillo Jr.

On the vote: All Ayes

* RESOLUTION #54.

The Town Supervisor has requested to increase the interfund expense account in the general fund A.9901.950 Interfund transfers to Capital Projects Fund A.0899.001 to be funded by appropriated fund balance A.0599 in the amount of $2,076.26.

This transfer is necessary to cover the invoices that were paid with Veterans committee bank funds earlier in 2023.

Seconded by Councilman Castillo Jr.

On the vote: All Ayes

PUBLIC INPUT:

* Supervisor Salemo made a motion to open Public Input at 7:28 pm.

Seconded by Councilman Fazio

On the vote: All Ayes

Richard Meyer- What is the latest on the warehouse being proposed?

Supervisor Salemo- The mega warehouse is still before the Planning Board. You should attend one of those meetings for all the details. It has not been in front of the Town Board Yet.

Richard Meyer- When does it come before the Town Board?

Supervisors Salemo- I haven’t had a chance to look over that report but they are in front of the Planning Board.

Councilman Fazio- They are scheduled to go in front of the Zoning Board next for a height variance.

Richard Meyer- Is there anything regarding the height? It’s supposed to be 35feet but they are going for 50ft? Are there any other buildings in the Town of Plattekill that are over that?

Councilman Depew- I don’t believe that there is. But we do have a couple cold storage buildings but I think they are below the 35feet. That is a good question to ask the Building Department.

Councilman Castillo- Some buildings were put in before Zoning.

* Supervisor Salemo made a motion close public input at 7:31pm.

Seconded by Councilman Castillo.

On the vote: All Ayes

VOUCHERS:

* Councilman Depew reviewed the Voucher Detail report Dated December 20, 2023, which includes:

The A-General Fund amount of $224,950.19

The DA-Highway Fund amount of $341,842.16

SA Clintondale Lighting amount of $1,388.79

SB Modena Lighting amount of $1,611.85

For a Grand Total amount of $569,792.99

Councilman Depew made a motion to accept the vouchers, recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Seconded by Supervisor Salemo.

On the vote: All Ayes

EXECUTIVE SESSION:

Supervisor Salemo made a motion to go into Executive Session to discuss personnel matters at 7:33pm

Seconded by Councilman Castillo Jr.

On the vote: All Ayes

Supervisor Salemo made a motion to exit Executive Session at 8:31PM.

Seconded by Councilman Fazio.

On the vote: All Ayes.

ADJOURNMENT:

Supervisor Salemo made a motion to adjourn the meeting at 8:32 pm.

Seconded by Councilman Depew

On the vote: All Ayes