

**TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING VIA TELECONFERENCE**

June 17, 2020

Time- 7:00PM

SALUTE TO THE FLAG:

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL:

The following Town Board Members were present:

Supervisor Croce
Councilman Putnam
Councilman Farrelly
Councilman Matthews
Councilman Depew

Supervisor Croce requested all individuals attending the online meeting to mute their audio at all times unless speaking. He also requested that all individuals announce themselves prior to speaking. This includes the Town Board members.

MINUTES:

- .Supervisor Croce noted minutes for June 3, 2020 were not available at this time. Minutes will be presented at the next meeting.

ADDITIONS:

Supervisor Croce addressed 2 issues that were brought up at last meeting.

- Vouchers paid to Jay Farrelly

Supervisor Croce stated payment was made to Jay from the Town Police Department Seizure fund. This money is from a separate account, controlled by the Police department and does not require approval from the Town Board. Town Board has no say in how this money is spent. There is no requirement for Town Board approval.

➤ **Board of Ethics**

Supervisor Croce addressed the question about the Board of Ethics. A Board of Ethics has not been appointed and the Town is not required to appoint one. Town Code Article 11 in 1970 established the guidelines for board of ethics but one has not been appointed.

Supervisor Croce stated he thinks the board should appoint a board of ethics. Following this he asked for public input.

PUBLIC INPUT:

➤ **Mark Reynolds asked if the voucher money paid to Jay Farrelly was for supplies or labor?**

Supervisor Croce stated that he didn't have the answer for that. The police distribute these funds from a Seizure account. The expenditures of those funds are audited every year. Vouchers are for transparency, money spent from this account is at the discretion of the Police Chief.

Mark Reynolds asked if the Board got advice from Town Attorney to determine steps going forward?

Supervisor Croce stated the Attorney hadn't been contact at this point in time. Are you referring to the Ethics board and should Councilman Farrelly have signed this voucher? Probably not, but the Board does not have control over these funds.

Mark asked if anyone else was paid. Supervisor Croce stated he didn't look into this.

Mark asked if a 1099 was issued? Supervisor Croce responded Yes

➤ **Chief Ryan commented this fund is from the Police drug seizure monies. Funds are regulated by the Federal Government and monitored and audited yearly. The funds in question were paid to Jay for his support putting an addition to the Police Station. Jay did not receive the support from Police officers that had been promised and ended having to perform the work independently.**

➤ **Rose Guerrero asked what the Town plans to do about forming an Ethics board.**

Supervisor Croce stated forming a Board of Ethics is a difficult task. How do you form a board of impartial individuals? How are individuals trained? The Board could choose to defer this to the County. The County has a trained Board of Ethics.

Rose agreed that it would be a difficult task

- Supervisor Croce made a motion to close public input at 7:22 pm
Seconded by Councilman Farrelly
On the vote: all ayes
Public input Closed

REPORTS:

- Town of Plattekill Police Monthly Report
Councilman Depew reported on information dated March 2020. Supervisor Croce reported on Information dated on April and May 2020. Copies of the reports are available upon request from Town Clerk's office
- Dog Control Monthly Report
Councilman Matthews reported on Information dated May, 2020. A Copy of the report is available upon request from Town Clerk's office.
- Building Department Monthly Report
Supervisor Croce reported on Information dated May, 2020. A Copy of the report is available upon request from Town Clerk's office.
- Assessor Monthly Report
Supervisor Croce reported on Information dated May, 2020. A Copy of the report is available upon request from Town Clerk's office.
- Buildings & Ground Monthly Report
Supervisor Croce reported on Information dated May, 2020. A Copy of the report is available upon request from Town Clerk's office.
- Recreation Monthly Report
Nothing reported.

OLD BUSINESS:

➤ **Host Agreement Broadhead Solar**

Noel Swanson was in the conference representing Broadhead Solar

Supervisor Croce submitted resolution#4 Authorizing Payment in Lieu of Taxes Agreement between the Town of Plattekill and Broadhead Solar, LLC.

Seconded by Councilman Putnam

Councilman Matthews – Aye

Councilman Putnam – Aye

Councilman Depew – Nay

Supervisor Croce - Aye

Resolution accepted 4-1

Supervisor Croce made a motion to sign the host and pilot agreement.

Seconded by Councilman Putnam

Councilman Matthews – Aye

Councilman Farrelly – Aye

Councilman Depew – Nay

Supervisor Croce - Aye

Motion Passed 4-1

Supervisor Croce submitted resolution#5 Authorizing Community Host Agreement.

Seconded by Councilman Matthews

Councilman Matthews – Aye

Councilman Putnam – Aye

Councilman Depew – Nay

Supervisor Croce - Aye

Resolution accepted 4-1

➤ **Project Resilience**

Supervisor Croce felt his message at the last meeting was not clear. He wanted everyone to know that the individuals in need are getting food from other programs. The County, local Churches, Rotary, and community food banks are all participating in helping.

Supervisor Croce wanted to thank all for their support. The Fire Departments, The Rotary, all the Outstanding Volunteers, specifically noting my secretary Tiffany Galligan, the staff at the Town, and the Town Board.

➤ **Van -- Buildings and Grounds**

Supervisor Croce asked the Board what they think regarding the purchase of the van for the Highway Department. He asked should the current order be purchased as currently planned, delayed, or is there another alternative.

Supervisor Croce would like to make the Board aware it is still possible to cancel the current contract and it is also possible to lease the van on a 3-year payment schedule for \$11,365.87 per year. This would cut 2020 expenditures approximately \$20,000. At the end of the lease the Town would purchase the van for \$1.

Councilman Matthews says no problem leasing to save money.

Councilman Putnam questioned if it would be the same van or a different van. Will the van come at same time? Supervisor Croce stated this would be the same van Highway Superintendent Wager got the specs on .Based on this, Councilman Putnam had no problem going forward with a lease.

Councilman Depew feels same way, no problem leasing

Supervisor Croce asked Highway Superintendent Wager if there are any questions or comments.

Highway Superintendent Wager said no, just glad they are going forward with the getting the van.

Councilman Depew made a motion for converting the current order for the van to 3-year lease agreement at a \$11,365.87 per year with a \$1 purchase at the end of the lease.

Seconded by Councilman Putnam

On the vote: All ayes

NEW BUSINESS:

➤ **Requested Use of Soccer Field**

Supervisor Croce had been contacted by SUFC requesting a soccer camp at the Town park to take place sometime in August. He asked to get feedback from the Board as how to proceed.

Supervisor Croce asked him to get back to Town a few weeks before the camp would start to see where we are at. Also, they will need to provide an insurance certificate. If the pavilion is to be used by them they would need to give Town a payment and deposit.

Councilman Depew asked if it was the same individual that had run camp in the past. Supervisor Croce commented that it was different individual but still working through SUFC.

Supervisor Croce noted in the past the Town charged approximately \$350 for use of the fields.

Councilman Farrelly asked if this needs to wait until phase 3? Supervisor Croce commented the camp is planned for later in the summer so if all goes per plan this should not be a problem.

Councilman Depew was in favor with this as long as things progress forward as currently planned.

Councilman Matthews is okay with going forward as long as SUFC approves this. Supervisor Croce confirmed this stating request came from SUFC.

Councilman Putnam agrees and would like to see a proposal.

All agreed for Supervisor Croce to continue to follow up on this.

➤ Highway Floating Holiday

Highway Superintendent Wager notified the Board the Town of Plattekill Highway Department will be taking a Floating Holiday July 6, 2020

➤ Purchase of Fog Machine

Supervisor Croce presented the idea of the Town purchasing a fog machine for disinfecting the offices in the Town Hall, Highway department and Police station. The Town is soon to be open to the public. Disinfecting the offices on a daily basis would go a long way toward protecting both the public and our employees. We could consider having Dwight disinfect the office each morning prior to the staff arriving.

Supervisor Croce commented a nearby Town has implemented this. The cost of the unit is approximately \$1,500. Modena Fire department purchased a battery-operated unit for approximately \$300.

Councilman Farrelly commented this is a good idea. He questioned if Dwight had time to complete this work?

Councilman Putnam also thought this was a good idea assigning Dwight to perform this task. He questioned the area each machine covers. The battery operated unit would be more flexible.

Councilman Matthews likes the idea

Councilman Depew felt before commenting further research had to be completed before a decision could be made. Are the units effective, how much square feet to the units cover, What is the cost of the unit?

After discussion the Board agreed for Councilman Depew to gather more information and report back to the Board with a recommendation.

Supervisor Croce requested this be completed prior to the opening of the Town Hall.

➤ **Opening of Basketball Courts**

The Towns Recreation director reported individuals are not happy with the fact the Town Park Playground has not been opened. Supervisor Croce ask for the Board to comment on this. Should the Town open the park 100% and allow people to use it at their own risk? This applies to the Town Basketball Courts as well. They have been roped off, however, individuals have been using the courts anyway.

Councilman Farrelly commented the Town is responsible if someone is injured. Supervisor Croce stated this is always the case. The Town has insurance to cover this.

Highway Superintendent Wager stated people want to get on with their lives. It is not feasible to open part of the playground.

Councilman Matthews stated park should be opened with warning signs

Councilman Putnam agreed. Open the part with warning signs.

Councilman Depew agreed. Time to open but with the warning signs.

Supervisor Croce asked what should be on the signs? "Maintain social distancing, wear mask, use at own risk, etc."

The Board agreed, the park including the basketball courts are to be opened. Highway Superintendent Wager will look into purchasing standard signs if possible.

➤ **Primary June 23rd 2020**

Supervisor Croce noted the Town Hall will be closed on June 24th hosting primary elections. He requested to the County that the Town will be cleaned and sanitized after this to ensure the safety of the Town Employees. He will continue to reach out to the County

➤ **Return workforce to 100%**

Supervisor Croce recommend Town employees return back to work at 100% capacity starting Wednesday June 24th if Town Hall is sanitized from Voting. Decision was made to open to all June 29th.

All Board members agreed.

➤ Opening Town Hall to the Public – Safety Plan

Supervisor Croce recommend a soft opening of the Town to the public (by appointment only) starting June 29th.

All Board members agreed.

Supervisor Croce stated NYS Department of Health Department guidelines must be followed prior to opening. He asked the Board members to review the template supplied and come back with recommendations. The plan needs to be in place prior to the June 29th opening.

The Board agreed opening by appointment only was the best way to control the volume of people in the Town Hall at one time.

The Town Hall has to have a screening document that will have to be filled out before an individual enters the Town Hall. Need to also barricade offices from public until door to offices come in.

All Board members all agreed to review the Health Department Template to provide feedback.

VOUCHERS:

➤ Supervisor Croce reviewed the Voucher Detail report Dated June 17, 2020 which includes:

The General Fund amount of	\$31,028.12
The Highway Fund amount of	\$4,640.97
The SA-Clintondale Light District amount of	\$672.64
The SA-Modena Light District amount of	\$1,282.17
The Trust & Agency amount of	\$5,340.20

For a Grand Total of..... \$42,964.10

Supervisor Croce made a motion to accept the vouchers, recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Seconded by Councilman Farrelly

On the vote: all ayes

EXECUTIVE SESSION:

- No Executive Session

ADJOURNMENT:

Supervisor Croce would like to bring the meetings back to the Town Hall by July 1st. He will look into the possibility of doing this.

Supervisor Croce made a motion to adjourn the meeting at 8:47 pm

Seconded by Councilman Putnam

On the vote: all ayes