

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

August 21, 2019

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

- Supervisor Croce
- Councilman Putnam
- Councilman Farrelly
- Councilman Matthews
- Councilman DePew

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the August 7th, Regular Town Board Meeting.

Councilman DePew seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the August 7th, 2019 Regular Town Board Meeting with the amendment of the third paragraph in Section 4, as requested by Councilman DePew, to include the Modena & Clintondale Fire Dept.

Councilman Depew seconded.

On the vote: all ayes.

ADDITIONS

There were no additions this evening.

PUBLIC INPUT

There were no comments from the Public.

* Supervisor Croce made a motion to close the Public Input section of the meeting at 7:03 PM.

Councilman DePew seconded.

On the vote: all ayes.

SECTION 1 – POLICE DEPARTMENT MONTHLY REPORTS – JUNE & JULY 2019

Supervisor Croce read the Police Dept. monthly report for June 2019. He read that there were 197 documented calls for service and 98 traffic tickets were issued. There were 7 motor vehicle accidents handled by the Plattekill PD with 3 persons reporting injuries.

Supervisor Croce continued by reading the Detective Report stating that they worked 1 Unlawful Surveillance case, 1 Burglary case, 2 Petit Larceny cases, 1 Grand Larceny case and 1 Harassment case. He read that three new officers were welcomed as new members of the Plattekill Police Dept. and all these Officers will be completing Phase 2 of the Police Academy over the next few months. Police Officers Raftery and Myers are still out on leave due to off duty injuries.

Supervisor Croce read the Police Dept. monthly report for July 2019. He read that there were 187 documented calls for service and 137 traffic tickets were issued. There were 9 motor vehicle accidents handled by the Plattekill PD with 1 person reporting an injury.

Supervisor Croce continued by reading the Detective Report stating that they worked 1 Unlawful Surveillance case, 2 Larceny cases, 1 Grand Larceny case, 1 Missing Person case and 1 Unauthorized Use of a Motor Vehicle case. They also closed a Missing Person case and an Unauthorized Use of a Motor Vehicle case which was closed with an arrest.

Supervisor Croce read that the Red, White and Blue Celebration was held without any incidents and Police Officers Raftery and Myer still remain on off duty leave. Officers Papo and Nelson are also out due to a leave of absence and a Family leave.

Supervisor Croce stated that he did not read the Arrest Reports and anyone interested in reading the full reports can obtain them from the Town Clerk's Office.

SECTION 2 – BUILDING DEPARTMENT MONTHLY REPORT – JULY 2019

Supervisor Croce read the Building Department monthly report for July 2019. He read that there were 36 Permits issued, 23 Violations issued, 3 Violations closed, 18 Complaints taken, 1 Complaint closed, 13 Complaints to Violations, 15 Municipal Searches done and 10 CC & C of O's done. There were a total of 120 inspections done including complaints, building, violations, fire safety and C of O's and C of C's.

These numbers do not include returning phone calls and residents coming in for assistance with codes, building permits and Zoning & Subdivision issues.

SECTION 3 – DOG CONTROL MONTHLY REPORT – JULY 2019

Supervisor Croce read the Dog Control monthly report for July 2019. He read that there were 15 calls this month with 4 calls to service from the Plattekill PD, the State Police or the Ulster County Sherriff. The Department responded to 3 active complaints and/or cases which are now closed or resolved, there is currently 1 open case that has been addressed but is still on-going and 1 stray dog was impounded.

Supervisor Croce finished reading the report stating that there was one dog bite reported this month where a minor child was bitten on the chin and shoulder by a small dog which is currently quarantined in our shelter. This dog was a stray and we do not know who the owner is. At the conclusion of the rabies quarantine, the dog will be evaluated and possibly transferred to a third party rescue.

SECTION 4 – RECREATION DEPARTMENT MONTHLY REPORT

Supervisor Croce read the Recreation Dept. monthly report. He read that a full camp summary was almost complete and the Director is just waiting for the pool bill to arrive to have it completed.

Supervisor Croce read that the next Rocking Horse Ranch Residents Day will be on October 6, 2019 and tickets will go on sale here at the Town Hall at 5:30 PM on Tuesday, Sept. 10. This has been advertised in the local newspapers as well as on Social Media.

Supervisor Croce read that the application to use the Plattekill Elementary School gym has been submitted and should be approved soon. The gym has been reserved for Monday and Thursday nights because that is when the coaches are available. The programs will run from mid-November thru the end of January 2020 from 6:30 PM to 8:30 PM. One night will be for indoor soccer and the other might be a game night for teens and families. Details will be finalized soon.

Supervisor Croce finished reading the report stating that the Recreation Director had stopped by the Golden Seniors meeting on August first and she suggested that they take the survey for the Felten Park Project and she also told them about Rocking Horse Residents Day.

Supervisor Croce stated that he thought Summer Camp went very well this year with very few minor incidences. He stated that he was not able to make it to the last day talent show, but heard that everyone had a good time.

SECTION 5 – ASSESSOR DEPARTMENT MONTHLY REPORT – JULY 2019

Supervisor Croce read the Assessor Department monthly report for July 2019. He read the sales report which stated that there were 11 transfers, 4 arms-length transactions and 4 residential sales. The sale price of residential homes only was \$252,775.00.

SECTION 6 – BUILDINGS & GROUNDS MONTHLY REPORT – JULY 2019

Supervisor Croce read the Buildings & Grounds monthly report for July 2019. He read that work was done on the Town Hall (Building Dept.) Project and water was cleaned up in the bookkeeper's office, due to an issue with the air conditioner, at the Town Hall. Recyclables from the Town Hall and Highway Garage were also taken to the Transfer Station.

Supervisor Croce continued reading that a new drain plug was installed on the fuel island and an air conditioner was installed in the breakroom of the Highway Dept. At the Park, the restrooms were checked and cleaned, a dedication plate was installed on the new drinking fountain, dangerous wood was replaced on 2 picnic tables, the golf cart garage was cleaned, 4 video camera signs were installed and they set up and cleaned up after the July 4th Celebration. The Park Expansion Committee sign was installed, a clogged handicap toilet was fixed in the men's room twice and a GFCI reset outlet for the well pump was installed.

Supervisor Croce finished reading the report stating that the handicap parking sign was repaired and then re-installed and garbage was cleaned up along the ditch line at the Library. The fire extinguisher was refilled and new keys were made for the Police Station and they checked on a potential mold problem in the court chambers.

Supervisor Croce stated that the expansion project at the Town Hall involving the Building Dept., Planning & Zoning Dept. and the Assessor's Office is almost done. He stated that he felt this project was a good idea as it gives the departments more room and it keeps the general public out of the Court Room.

SECTION 7 – BOY SCOUT PRESENTATION

Supervisor Croce stated that he thought a Boy Scout was coming in this evening to do a presentation, however, it did not look like anyone has arrived yet. He stated that the Town Board would continue on with the agenda and if someone comes in, he would put them on the end of the agenda.

SECTION 8 – NEW POSTAGE MACHINE

Supervisor Croce stated that he had received a letter from the company we lease our postage machine from. The letter stated that the current rate for our postage machine monthly lease was set to expire on the next billing cycle. The letter also stated that we may be eligible for a new promotional offer or rate and that we should contact them to take advantage of any offers or options. So he gave the letter to the Town Clerk so she could look in to the situation.

Barbara Dawes, the Town Clerk, stated that she did call the company and was told that the current meter that we are using is no longer available and that within the next two years, all postage machines must be "IMI" compatible, something that will be a requirement from the US Postal Service. He stated that he could give us a new, comparable, meter that will meet this IMI requirement and actually cost a little less. He forwarded the information on the new machine and everyone should have a copy.

Ms. Dawes stated that the lease for the current machine is \$53.00 per month and the new machine will be \$48.00 per month. She stated that she would suggest that we lease the new machine.

* Supervisor Croce made a motion to have the Town Clerk order a new postage machine at the new rate of \$48.00 per month from National Business Equipment for a 48 month contract.

Councilman Putnam seconded.

On the vote: all ayes.

SECTION 9 – PARK REQUEST

Supervisor Croce explained that there was a woman who asked him last year if she could use the Park for a memorial service for her daughter and she wanted to let off balloons into the air. He stated that he told her that she could, just be mindful of other events going on. Now this year she wants to do it again, but she is asking if she can let off hot air, candle lit lanterns instead of the balloons. He stated that he did not think this was a good idea and wanted to ask the Town Board for their opinion.

The Town Board discussed sending up lanterns with lit candles in them and that there would be a high risk of starting forest fires this way.

The Town Board decided that this was not a good idea as we have a lot of forest area in the Park and local homes that could be impacted.

Councilman Matthews stated that sending lit candles in the air with no way to control them would be a liability to the Town.

Supervisor Croce stated that he would call her and let her know that she needs to stay with just using balloons.

SECTION 10 – TOWN HALL TIME CLOCK

Supervisor Croce explained that we need to purchase a new time clock for the Town Hall as the current one is not working well. He stated that he obtained price quotes from the company that made the one we have now and another similar company. He was suggesting that this current time clock has

worked for many years and he would like to purchase another one from that company. The other company has a similar time clock at a lesser price, however he was not sure of the quality of their products.

Supervisor Croce stated that the cost for the Acroprint ES1000 was \$531.29 from WB Mason, but could be purchased from Amazon.com for \$356.89. The Deputy Town Clerk was requesting as to whether WB Mason could match the lower price, but if not we could order it through Amazon. This is the company that made the time clock we use now.

The other time clock is from a company called Lathem and it costs \$631.79 from WB. Mason, but costs \$252.49 if ordered from Amazon.com. He stated that he did not know if this time clock would last as the other one has.

Councilman Farrelly asked why we would go back to the same time clock as we currently have?

Supervisor Croce stated that we were not getting the same time clock. That model is out of date. He was suggesting to use the same "brand" as the clock we currently have has served us well for many years.

Councilman Putnam asked if the ribbons for these machines could be ordered from WB Mason.

Supervisor Croce stated yes, WB Mason does sell these brands.

Councilman DePew asked how many people were using this time clock and if they both had the same features.

Supervisor Croce stated that there were about 10 employees who use the clock. They both do the same thing and one card will cover an employee for two weeks. He was just suggesting that this current time clock has lasted a considerable amount of time and for the extra \$100.00 he would feel confident that this same brand, in an updated model, would serve us as well as the older version from the same company.

Councilman DePew stated that if we purchase one of these time clocks, he would figure it should be rated for a company with 50 to 100 employees. He stated that he did not see any reason not to purchase the lower priced one, understanding that they have the same features.

* Councilman DePew made a motion to spend \$252.49 and order the Lathem brand time clock from Amazon.com.

Councilman Farrelly seconded.

On the vote: Supervisor Croce	No
Councilman Putnam	Yes
Councilman Farrelly	Yes
Councilman Matthews	Yes
Councilman DePew	Yes

SECTION 11 – U.R.G.E.N.T AGREEMENT

Supervisor Croce read a memo from Police Chief Joe Ryan in regards to a new U.R.G.E.N.T Agreement with the County. He explained that the Town has been a part of this Task Force Program with the County to help fight drugs and narcotics throughout Ulster County for many years and we have received confiscated money and other items as part of this agreement. He stated that he did have some questions about this new agreement, but spoke with the Chief and they have been answered. We have a new Sherriff in Ulster County and that would account for some of the wording being changed, but the

agreement is mostly the same as in the past except that this agreement will be for three years. In the past it was renewed yearly. We also do have the ability to withdraw from this agreement on a 30 day notice, but he felt that our Town has benefitted greatly from this Program over the past years.

* Councilman DePew made a motion to enter into contract with the U.R.G.E.N.T Task Force.

Councilman Putnam seconded.

On the vote: all ayes.

SECTION 12 – EXECUTIVE SESSION

* Supervisor Croce made a motion to enter into Executive Session at 7:40 PM to discuss Library negotiations.

Councilman Farrelly seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to close Executive Session and re-open the Regular Town Board Meeting at 8:07 PM.

Councilman DePew seconded.

On the vote: all ayes.

SECTION 13 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 8/21/2019, which includes: the General Fund amount of \$9,387.90, the Highway Fund amount of \$7,065.62, and the Trust & Agency amount of \$187.50 for a total amount of \$16,641.02 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilman Matthews seconded.

On the vote: all ayes.

SECTION 14 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 8:08 PM.

Councilman DePew seconded.

On the vote: all ayes.