

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

March 20, 2019

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag and held a moment of silence for Mr. Wilfrido Castillo, who passed away. He was a past Chief Constable and a Building Inspector/Code Enforcement Officer for the Town of Plattekill.

ROLL CALL

The following Town Board Members were present:

Supervisor Croce
Councilman Putnam
Councilman Farrelly
Councilman Matthews
Councilman DePew

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the February 20, 2019 and March 6, 2019 Regular Town Board Meetings.

Councilman Putnam seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the February 20, 2019 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the March 6, 2019 Regular Town Board Meeting.

Councilman Farrelly seconded.

On the vote: all ayes.

ADDITIONS

Supervisor Croce stated that he had two additions to this evening's agenda:

1. Plattekill Day Memo:

Supervisor Croce read a memo from Mrs. Linda Byrnes, the director for Plattekill Day. The memo stated that Plattekill Day would be held on September 21, 2019 with a rain date of Sept. 22, 2019.

2. New York State - Town Clerk Training:

Supervisor Croce read a memo from the Town Clerk requesting to attend the New York State Town Clerk's Association Annual Training Seminar in Syracuse on Monday, May 6th and Tuesday, May 7th, 2019. He further explained that the Town Clerk's Office will have to be closed on those two days as the Deputy Town Clerk will also be away that week. There will be signs posted the week before the closure and the Town Clerk will only be attending those two

days even though the seminar lasts through Wednesday, May 8th. We will also have the Publicist post the closure on the Town Website. Funding for this annual training is included in the budget.

* Supervisor Croce made a motion to authorize the Town Clerk, Barbara Dawes, to attend the NY State Town Clerk's Association Training at a cost of \$500.00 plus mileage.

Councilman Farrelly seconded.

On the vote: all ayes.

PUBLIC INPUT

Patricia Peltier requested that the Town Board allow her to adopt the cemetery behind the Plattekill General Store for the Wreaths Across America Program. She explained that she would be in charge of getting wreaths delivered during the beginning of December and they would be placed on the graves of veterans in the cemetery. There is also a ceremony that is held after the wreaths have been placed. She stated that she would try to encourage others in Town as well as organizations such as the Boy Scouts and Girl Scouts to be involved. She stated that she currently does this wreath ceremony for the Friends Cemetery on Old Mill Rd. She stated that the wreaths are not Christmas wreaths; they are remembrance wreaths, and they are usually left on until the middle of January.

The Town Board was in agreement that this sounded like a great project. They asked that she also contact Mrs. Morse the Director of the Town Veteran's Committee as she should be aware of what the Committee does in the cemeteries for our veterans so that they can work together to make this happen.

Mrs. Peltier stated that she has spoken to the Historical Society and she would be doing fundraisers to help pay for the wreaths.

Supervisor Croce also suggested that she speak with the owner of the Plattekill General Store, Mr. Hoppenstedt, so that he will know what is going on and he would be able to contact her if he sees something like the wreaths blowing across the street or something like that. He also stated that she could put up fliers in the Town Hall if she needed to advertise her fundraisers.

* Councilman DePew made a motion to allow Patricia Peltier to adopt the Plattekill Cemetery for the Wreaths Across America Program.

Councilman Putnam seconded.

On the vote: all ayes.

The Town Board exchanged information with Mrs. Peltier and also gave her contact information for Mrs. Morse.

Councilman Putnam suggested that the Boy Scouts and Girl Scouts would probably be interested in helping.

There were no further comments or questions from the public.

* Supervisor Croce made a motion to close the Public Input Section of the meeting at 7:22 PM. Councilman Farrelly seconded.

On the vote: all ayes.

SECTION 1 – POLICE DEPARTMENT MONTHLY REPORT – FEBRUARY 2019

Supervisor Croce read the Police Department Monthly Report for February 2019. He read that there were 221 calls for service with 83 tickets issued. There were 7 motor vehicle accidents with 1 person reporting injuries.

Supervisor Croce did not read the Arrest Blotter and reminded everyone that these monthly reports are available in the Town Clerk's Office. He read the Detective Report stating that they worked 3 Burglary cases, 1 Petit Larceny, 1 Unlawful Surveillance and 1 bad check case. The Detectives also closed 1 Fraud-Larceny case and closed another with issuance of a criminal summons.

Supervisor Croce finished reading that the officers are currently in training to update their CPR, First Aid and AED training and all the vehicles are in good to fair condition.

SECTION 2 – DOG CONTROL MONTHLY REPORT – FEBRUARY 2019

Supervisor Croce read the Dog Control Monthly Report for February 2019. He read that there were 11 calls this month including 4 calls from the Plattekill PD, the State Police or the Sherriff's Dept. He read that there were 4 active complaints which are now closed or resolved, 2 open cases that have been addressed but are still ongoing, 0 stray dogs impounded and there were no appearance tickets issued.

Supervisor Croce finished reading the report stating that the Dog Bite case that was assigned to the New Paltz Court was settled favorably. The dog has been permanently removed from the Town of Plattekill.

SECTION 3 – BUILDING DEPARTMENT MONTHLY REPORT – FEBRUARY 2019

Supervisor Croce read the Building Department Monthly Report for February 2019. He read that there were 4 permits issued, 7 violations taken, 1 violation closed, 4 complaints taken, 1 complaint closed, 3 complaints to violations, 9 municipal searches and 15 CC's and C of O's issued. There were 65 inspections done including complaints, buildings, fire safety, violations and C of C's and C of O's. These numbers do not include returning phone calls and residents coming in for assistance with codes, building permits and zoning and subdivision issues.

SECTION 4 – ASSESSOR DEPARTMENT MONTHLY REPORT – FEBRUARY 2019

Supervisor Croce read the Assessor Department Monthly Report for February 2019. He read that there were 18 transfers, 1 foreclosure, 11 arms-length transactions, 4 vacant and 7 residential. The sale price of residential homes only was \$165,763.

SECTION 5 – RECREATION DEPARTMENT MONTHLY REPORT

Supervisor Croce read the Recreation Department Monthly Report. He read that the Summer Camp, 5 week program, was currently accepting applications for camp which would be from 9 AM to 3 PM, Monday thru Friday at a cost of \$500.00. The payment for camp could be paid in whole or in two half payments, but the last payment must be received by June 5th. There will be a Camp Staff Meeting on June 12th at the Town Hall at 7PM.

Supervisor Croce read that Ms. Doland has been currently looking into switching bus companies for camp and she had attached a separate sheet with some information.

Supervisor Croce read that Rocking Horse Ranch Day was sold out and everyone had a great time. She did note that the cost had increased from \$30.00 to \$35.00 after the 2019 budget was set.

Supervisor Croce read that Spring T-Ball will be held once per week at 6 PM at the Town Field behind the Library. The cost will be \$15.00 for 4 sessions. The start date will depend on the weather.

Supervisor Croce finished reading the report saying that the Easter Egg Hunt Event will be held on Saturday, April 13th at 11 AM and the rain date will be Sat. April 20th. The event will be held at the Thomas Felten Park.

Supervisor Croce stated that Ms. Doland had attached a second page that explained she was trying to set up buses for Summer Camp. He read that Ms. Doland and the Asst. Recreation Director are bus drivers and they are trying to work out having 2 buses with them as the drivers.

Supervisor Croce stated that he has checked into this situation and while our Attorney has given his opinion that this would not be illegal, it may not necessarily be a good thing. If they are driving, then they would not be performing their duties as Director and Assistant Director. He stated that there is also an issue with the insurance.

Supervisor Croce stated that he has to discuss this situation further with Ms. Doland and we also need to have 2 other price quotes on other bus companies according to our purchasing policy.

There was a short discussion on who would go and get the buses in the morning and who would be watching the campers.

Supervisor Croce stated that we do not want to put ourselves in a bad situation. He stated that he would meet with Ms. Doland and get back to the Town Board with further information on this issue.

SECTION 6 – BUILDINGS & GROUNDS MONTHLY REPORT – FEBRUARY 2019

Supervisor Croce read the Buildings & Grounds Monthly Report for February 2019. He read that they hung new employment posters, upgraded 3 electrical outlets to GFCI outlets, added 3 new circuits to the main panel, replaced 1-100 amp sub-panel breaker, replaced a security light, adjusted the main door to close properly and took recycling to the transfer station for the Highway garage. For the Town Hall they purchased a new snow shovel and took recycling to the transfer station and at the Police Station they worked on the new extension.

SECTION 7 – PARK EXPANSION COMMITTEE

Supervisor Croce explained that Councilman Matthews had handed out some information, for review, to the Town Board members at the last meeting. He asked Councilman Matthews what the Committee was looking for?

Councilman Matthews stated that they just wanted to keep the Town Board up-to-date and they are looking to put up some signs, at the Park, to alert people using the Park that they can go to Facebook and fill out the survey. He stated that they wanted to put one sign near the road and one near the flag area. He stated that the one near the road had to be easy to read with large letters and short, brief wording. This way people driving past can read the sign easily and keep their eyes on the road. He stated that the sign near the flag area would be 1 sided and would need to direct people to the website to fill out the survey.

Councilman Matthews continued saying that he did not have a cost as yet. They were just trying to get approval from the Town Board first and then they will figure out the writing. These will be aluminum signs that can be used again by scraping off letters and re-applying new ones. They are probably getting the signs donated, but will have to pay for the lettering. They are also thinking about putting a small box, attached to the sign, that would contain surveys so people can take one and fill it out in case they don't have a computer to go to the website.

Supervisor Croce stated that any way we can get the word out is great. He also suggested that they contact the Highway Superintendent, Mr. Wager, before installing the signs. He and his department could be very helpful with the installation.

Mr. Matthews stated that the Rotary will be holding their annual road race this weekend and Mrs. Dawes has suggested that they could hand out survey forms to those signing up for the race. He stated that they may also be able to have a sign done and posted for that day.

The Town Clerk stated that she would print some of the surveys and get them to the Rotary for that day.

The Town Board was in agreement that they put up the signs as discussed this evening.

There was some discussion on getting the word out about the survey and Councilman Matthews stated that they were also thinking about having a Committee Meeting at the Park so people could listen and/or participate in the meeting. They could put up some smaller signs indicating the date of the meeting when they decide to hold it there.

There was a discussion on having the Committee come to a Town Board meeting to do their first shortened version of their presentation.

Councilman Matthews stated that he would discuss this with the rest of the Committee at the next meeting.

Councilman DePew suggested that we could put the presentation date on the sign board outside the Town Hall and put it on the Town Website. We can invite residents to attend the meeting to hear the presentation.

Councilman Matthews stated that he would let the Town Board know what the Committee wanted to do.

* Supervisor Croce made a motion to authorize the Park Expansion Committee to move forward with getting prices on 1 - 4'X8' and 2 - 4' X 4' signs as shown in the information given to the Town Board.

Councilman Putnam seconded.

On the vote: all ayes.

SECTION 7 – ATLANTIC-DATA MANAGEMENT

Supervisor Croce introduced two representatives from Atlantic-Data Management Corp. This is a company that works with Municipalities and other organizations to try to use computer software instead of paper for records management.

The representatives explained that they use a software system called Docu-ware and that they had already met with the Supervisor and Town Clerk to give them an idea of how their system worked.

They explained to the Town Board that they could either purchase a large server to save information on or they could store the information in the “Cloud” where they would purchase gigabytes of storage space. They were suggesting to use storage in the Cloud as having everything on a server here in the Town Hall would not be as safe or secure. At least the server should be backed up to somewhere off site in case of a fire or a flood. They discussed how currently housed paper records could be copied and saved in digital files and then the paper could be destroyed. They suggested that using folders set up by departments, could make these records more accessible.

Supervisor Croce explained that he was thinking about having the vouchers in digital form and then the Town Board members could review them and sign off on them on a computer. He stated that he thought this sounded futuristic, but if the Town Board had laptops or some other

hand held computer, they would be able to access all the documents in regards to meetings and issues being discussed. It is something to think about.

There was discussion that the new program in the Building Dept. already saves information in the Cloud and there are other options that are available to the Town through this system.

Supervisor Croce stated that he may also have some options through the new bookkeeper software as far as keeping the vouchers in digital format.

Supervisor Croce stated that he appreciated what they were saying but he would have to do more research as to what we already have available to us before making any decisions. He stated that he would review the proposal they had provided with the Town Board and see what departments might benefit from purchasing this new system.

The representatives reminded the Town Board that once they make a decision on what they need, there are grants that can be applied for.

The Town Board thanked them for coming in this evening.

SECTION 8 – MAGNETIC ASSESSOR SIGNS

Supervisor Croce stated that we have magnetic signs for the Fire Inspector and Building Inspector, but we do not have ones for the Assessor. He stated that Mr. Sabia has been going out in Town, in his own vehicle, and he would like to have signs so people know what he is doing.

* Supervisor Croce made a motion to purchase 2 magnetic Assessor signs for the Assessor vehicle for when he is doing inspections.

Councilman Putnam seconded.

On the vote: Supervisor Croce	Yes
Councilman Putnam	Yes
Councilman Farrelly	Yes
Councilman Matthews	Yes
Councilman DePew	No

Councilman DePew stated that he felt the Assessor should use a Town of Plattekill vehicle that is already lettered with the town name.

SECTION 9 – RESOLUTION #2 – OPPOSING THE GOVERNOR’S TAX CUTS

Supervisor Croce explained that he had prepared a resolution to adopt to send to our State Senators and the Governor, as he understands that the Governor is proposing to cut funding to Medicaid which will affect Emergency Medical Services (ambulances). He explained that other Towns in Ulster County are considering this same resolution:

* Supervisor Croce made a motion to adopt the following Resolution #2:

TOWN OF PLATTEKIL - RESOLUTION #2 OF 2019

**Opposing Governors Proposed Tax Cuts To Medicaid Funding
Which Will Affect Emergency Medical Services**

WHEREAS, the Governor of New York’s proposed budget cuts funding for Medicaid crossover payment for ambulance services; and

WHEREAS, the Town of Plattekill depends on Mobile Life Support Services, a company that provides ambulance service to Plattekill residents; and

WHEREAS, the Governor of New York calls upon Local Governments to provide shared services wherever possible; and

WHEREAS, cuts to funding could impact the quality of ambulance service, increase response time for critical care to emergency situations and affect the ability for ambulance services to continue to keep qualified employees; and

WHEREAS, these cuts would primarily affect disabled individuals, seniors and lower income residents; and

WHEREAS, the Volunteer Fire Departments in the Town of Plattekill depend on Mobile Life for assistance to provide ambulance service; and

WHEREAS, the Town wishes to protect Town of Plattekill residents from this life threatening impact; and

WHEREAS, the Governor should recognize the importance of emergency medical services to our residents and should support this critical funding,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Plattekill calls on Governor of New York, Andrew M. Cuomo and the New York State Senate and Assembly to support Medicaid Crossover Payment for ambulance services; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Plattekill directs the Town Clerk to send copies of this resolution to New York State Governor Andrew M. Cuomo, New York State Senator James Skoufis and New York State Assembly Member Kevin A. Cahill.

Councilman Matthews seconded.

On the vote: all ayes.

SECTION 10 – RETIREMENT LETTER – COURT CLERK

Supervisor Croce read a letter from Mrs. Donna Fuentes, Court Clerk to Judge Murphy, stating that she would be retiring and leaving employment on March 29, 2019.

Supervisor Croce stated that she has worked here for many years and she did an excellent job. We wish her well in her future endeavors.

SECTION 11 – HIGHWAY TRANSFER REQUEST

Supervisor Croce read a memo from the Highway Superintendent asking that the Town Board transfer \$569.00 from the General Repairs Contractual budget line to the Machinery Equipment budget line to purchase a Honda 3” trash pump.

* Supervisor Croce made a motion to adopt the following Resolution #3:

RESOLUTION #3

TRANSFER OF HIGHWAY FUNDS

WHEREAS, the Highway Superintendent has requested to decrease the expense line DA5100.400 General Repairs Contractual in the amount of \$569.00 and to increase the expense line of DA5130.200 in the amount of \$569.00, and

WHEREAS, this transfer is necessary to cover the purchase of a Honda 3” Trash Pump,

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Plattekill, Ulster County, to amend the 2019 Highway Fund Budget line item DA5110.400 General Repairs Contractual by a decrease of \$569.00 and an increase of line item DA5130.200 Machinery Equipment in the amount of \$569.00, and

BE IT FURTHER RESOLVED, that this transfer is necessary to cover the purchase of a Honda 3” Trash Pump that was not originally in the 2019 Budget line item DA5130.200 Machinery Equipment.

Councilman Putnam seconded.
On the vote: all ayes.

Transfer:

* Supervisor Croce made a motion to transfer \$569.00 from the Highway Fund Budget line item #DA5110.400 to the Highway Fund Budget line item #DA5130.200 Machinery Equipment and that this transfer is necessary to purchase a Honda 3” Trash Pump. (A copy of the complete transfer is attached to these minutes.)

Councilman DePew seconded.
On the vote: all ayes.

SECTION 12 – EXECUTIVE SESSION

* Supervisor Croce made a motion to enter into Executive Session to discuss Library Negotiations at 8:44 PM.

Councilman Putnam seconded.
On the vote: all ayes.

* Supervisor Croce made a motion to close Executive Session and to re-open the Regular Town Board Meeting at 9:27 PM.

Councilman Farrelly seconded.
On the vote: all ayes.

SECTION 13 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 3/20/2019, which includes the General Fund amount of \$8,921.51, the Highway Fund amount of \$1,115.66, the SA-Clintondale Light District amount of \$668.15, the SB-Modena Light District amount of \$1,257.60 and the Trust & Agency amount of \$4,301.63 for a Total amount of \$16,264.55 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilman Matthews seconded.
On the vote: all ayes.

SECTION 14 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 9:28 PM.

Councilman DePew seconded.
On the vote: all ayes.