

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

February 20, 2019

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

- Supervisor Croce
- Councilman Putnam
- Councilman Farrelly
- Councilman Matthews
- Councilman DePew

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the January 16th, and February 6th, 2019 Regular Town Board Meetings and the January 28th, 2019 Special Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the January 16, 2019 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the January 28th, 2019 Special Town Board Meeting for Building Inspector interviews.

Councilman Matthews seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the February 6, 2019 Regular Town Board Meeting.

Councilman DePew seconded.

On the vote: Supervisor Croce	Yes
Councilman Putnam	Abstained (absent)
Councilman Farrelly	Yes
Councilman Matthews	Yes
Councilman DePew	Yes

ADDITIONS

Supervisor Croce stated that he had four additions for the evening's agenda:

1.New Election Schedule:

Supervisor Croce explained that the Ulster County Board of Elections has made some changes to the yearly Election Schedule. Most of the usual items, such as election petitions, caucuses and primary voting dates, have been moved to earlier in the year. He stated that they are also looking to have early voting dates before the usual General Election voting date. He stated that they want to have 3 polling sites open in the County and are looking at Kingston, Kerhonkson and he would like to see if the third place could be in Plattekill.

The Town Board discussed where they thought the site could be.

Supervisor Croce suggested that it may be possible to use the Senior Center as it is on the ground floor.

Councilman DePew suggested that we contact the Court to see if we could do it here in the Town Hall. He stated that he did not think that there would be enough parking if the Library was doing something on those days.

Supervisor Croce stated that he would contact the County to see exactly what days the voting would be held.

2.Justice Court Memo – Leave Of Absense:

Supervisor Croce read a memo from Judge Maciocia which stated that Mrs. Colombo is requesting an eight week, medical leave of absence. Judge Maciocia indicated that she had two part time clerks from other area Towns that had offered to fill in for Mrs. Colombo. The Town Board would have to approve of these clerks working for the court during this eight week period. They would be paid the hourly rate that Mrs. Colombo would have received so there is no need for extra funding for these clerks. They will be submitting an employee application in the next week.

Supervisor Croce stated that the Justice Clerks have always been appointed by the Court and he has met with them. One clerk will be working 10 hours per week and the other will be working 30 hours per week.

The Town Board agreed that using the part time clerks, to fill in for Mrs. Colombo, was a good idea.

3.Justice Court Audit Resolution:

Supervisor Croce stated that Councilman Matthews and Councilman Putnam have met with the Court Clerks and have examined and audited their books for 2018. We have to adopt a resolution to send to the State Uniform Justice Court letting them know that this has been done.

* Supervisor Croce made a motion to adopt the following Resolution #1 of 2019:

TOWN OF PLATTEKILL

EXAMINATION OF JUSTICE COURT RECORDS FOR 2018

WHEREAS, The Uniform Justice Court Act requires that Town Justices annually provide their court records and dockets to their Town's Auditing Board and that such records are examined or audited and that fact be entered into the minutes of the Town's proceedings, and

WHEREAS, the Town Board of the Town of Plattekill is the Town Auditing Board that would perform the examination or audit on the Town Justice Court records and dockets, and

WHEREAS, Plattekill Town Board Members, Councilman Matthews and Councilman Putnam, did meet and review the Plattekill Justice Court records and dockets from 2018,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Plattekill acknowledges that the examination was completed on February 13, 2019.

Councilman DePew seconded.

On the vote: all ayes.

4. Master Plan Update:

Supervisor Croce stated that he met with Barton & Logudice and Ms. Cindy Hilbert to discuss starting the Master Plan review process for our Town. He stated that the Town of Shawangunk is also doing this and they put a notice on Facebook to let residents know that they were starting the process with an informational meeting. They had a great turnout. He stated that he would like to do the same and Ms. Hilbert is also suggesting that she start a Facebook page. This way we can get the word out that we are reviewing our Master Plan, it will also keep residents up dated on where we are in the process and let them know what to do if they want to be involved.

The Town Board agreed that these were good ideas to keep the residents up to date on what they are doing with the Master Plan.

PUBLIC INPUT

Mr. Wager, the Town Highway Superintendent, asked how the Town would deal with any Freedom of Information Requests that may be generated by items on the Facebook page? Is there a policy for what information is put on the page?

Supervisor Croce stated that these were good questions and he will check with the Association of Towns to see if they have any information or policies. How does a page relate to the FOI Law? How do we handle responses or comments made on the Facebook page? He stated that he would look into this.

There were no further comments or questions from the public.

* Supervisor Croce made a motion to close the Public Input section of the meeting at 7:28 PM. Councilman Farrelly seconded.

On the vote: all ayes.

SECTION 1 – POLICE DEPARTMENT MONTHLY REPORT – JANUARY 2019

Supervisor Croce read the Police Dept. Monthly Report for January 2019. He read that there were 156 documented calls to service with 85 traffic tickets issued. There were 9 motor vehicle accidents handled with 2 injuries reported.

Supervisor Croce did not read the Arrest Blotter and reminded everyone that the complete report could be obtained at the Town Clerk's Office.

Supervisor Croce read the Detective Report with 2 Burglary cases, 1 Petit Larceny case, 1 Fraud case, 1 unlawful surveillance case, 1 dispute case and 1 psychiatric emergency case worked. They also closed 1 Fraud case with an investigation.

Supervisor Croce read that all the officers fit for duty completed their firearms training at the Bethlehem Rod & Gun Club and Officers Raftery and Meyers were out of work until further notice due to injuries sustained while off duty.

Supervisor Croce finished reading the report stating that all the vehicles are in good or fair condition.

SECTION 2 – DOG CONTROL MONTHLY REPORT – JANUARY 2019

Supervisor Croce read the Dog Control Monthly Report for January 2019. He read that there were 22 calls including 4 calls to service by the Plattekill PD, the State Police or the Ulster County Sherriff.

Supervisor Croce read that there were 4 active complaints or cases which are now closed or resolved, 1 open case that has been addressed but is ongoing, there are no dogs in the kennel and no dogs were impounded.

Supervisor Croce finished reading the report saying that the dog bite from July has been assigned to the New Paltz Town Court and the dog bite from September on Country Knolls Road has had the charges withdrawn without prejudice pending no further incidents.

SECTION 3 – BUILDING DEPARTMENT MONTHLY REPORT – JANUARY 2019

Supervisor Croce read the Building Dept. Monthly Report for January 2019. He read that there were 13 Permits issued, 7 Violations issued, 0 Violations closed, 5 Complaints taken, 2 Complaints closed, 1 Complaint to a Violation and 11 Municipal Searches done. There were 81 Inspections including complaints, building, violations, fire safety and Cof C's & C of O's done. These numbers do not include returning phone calls and residents coming in for assistance with codes, building permits and Zoning and Subdivision issues.

SECTION 4 – ASSESSOR DEPARTMENT MONTHLY REPORT – JANUARY 2019

Supervisor Croce read a memo from the Assessor stating that the Assessor's report would show that there were no sales processed for the months of December 2018 thru February 2019 due to the fact that the Assessor's Association does not meet with the County during the holidays. The next meeting will be towards the end of January which is when they will obtain sales for both months.

Supervisor Croce continued reading that the Assessor's Office is busy taking in property tax exemption renewals from residents until March first and he has attached a spreadsheet showing the breakdown of all property tax exemptions within the Town. He read that at this time of the year, the Office starts calling and tracking down residents to remind them that they have to re-apply on a yearly basis including their income verification form.

SECTION 5 – BUILDINGS & GROUNDS MONTHLY REPORT – JANUARY 2019

Supervisor Croce read the Buildings & Grounds Monthly Report for January 2019. He read that they replaced a door closer, replaced a circuit breaker and de-iced the back door at the Highway Garage, drilled a hole in the Planning Board clerk's desk for computer wires, replaced the toilet paper holder in the bathroom and de-iced a line and insulated the line for the heater at the Town Hall, removed the Christmas Tree lights at the Park and got the phone fixed at the Transfer Station.

SECTION 6 – RECREATION DEPARTMENT MONTHLY REPORT

Supervisor Croce read the Recreation Dept. Monthly Report. He read that the Summer Camp Registrations forms are available for pick up at the Town Hall and a few people have already

registered. The previous staff has been notified to submit their employee applications for this coming camp season.

Supervisor Croce read that the T-Ball Program will be finalized in the next few weeks and they will be using the field behind the Library Building. He read that the Soccer Program ended on February 7th because they did not lose any session dates due to inclement weather. There was a great turnout for this program.

Supervisor Croce finished by reading that the Easter Egg Hunt has been scheduled for Saturday, April 13th with a rain date of April 20th, at 11:00 AM at the Thomas Felten Park.

SECTION 7 – CYBER SECURITY INSURANCE

Supervisor Croce stated that he wanted to let the Town Board know that he contacted our Insurance Company and informed them that we were not interested in the Cyber Security Rider for this year.

SECTION 8 – RED, WHITE & BLUE CELEBRATION

Supervisor Croce stated that it has been decided to hold the Red, White & Blue Celebration and Fireworks Event on July 13th, 2019. The 4th of July is on a Thursday this year and our event will be the weekend after to avoid any conflicts.

Councilman DePew stated that he has already put out some feelers for a band.

Supervisor Croce thanked him for taking on this part of the event.

SECTION 9 – MEMORIAL DAY PARADE BAND

Supervisor Croce stated that he has received a contract to use the same band that we did last year at a cost of \$950.00.

The Town Board discussed how difficult it is to get a band for that day and that this is a large organization of band members. They will guarantee us a specific number of people for the day.

* Councilman Putnam made a motion to hire the Parade Band from the Professional Musicians of Orange County at a cost of \$950.00 for the Memorial Day Parade.

Councilman DePew seconded.

On the vote: all ayes.

SECTION 10 – EXECUTIVE SESSION

* Supervisor Croce made a motion to enter into Executive Session at 7:41 PM to discuss Building Dept. personnel and possible litigation.

Councilman DePew seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to close Executive Session and re-open the Regular Town Board Meeting at 8:05 PM.

Councilman Matthews seconded.

On the vote: all ayes.

At this time:

* Supervisor Croce made a motion that the Town Board hire Mr. Edward Diller as a part time Building Inspector II to replace Mr. Daniel Kelly.

Councilman DePew seconded.

On the vote: all ayes.

SECTION 11 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 2/20/2019, which includes the General Fund amount of \$1,626,424.73, the Highway Fund amount of \$15,893.08 and the Trust & Agency amount of \$20,200.00 for a total amount of \$1,662,517.81 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilman Matthews seconded.

On the vote: all ayes.

SECTION 12 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 8:07 PM.

Councilman DePew seconded.

On the vote: all ayes.

Supervisor Croce added that he would try his best to re-schedule the K-9 demonstration that was supposed to be this evening. Due to the weather, the K-9 team was not able to be here.