

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

December 19, 2018

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

- Supervisor Croce
- Councilman Putnam
- Councilman Farrelly
- Councilman Matthews
- Councilman DePew

SWEARING IN - JUDGE MURPHY

Supervisor Croce introduced Judge Maciocia who was here this evening to swear in Judge Murphy who was elected to another 4 year term in November 2018.

Judge Maciocia spoke to the audience and administered the Oath of Office to Judge Murphy. She explained the importance of dedication to public office and the participation in making our community a better place for our residents.

Judge Murphy thanked the Town Board and the residents of the Town for their support and stated that he is looking forward to another 4 years as Judge for the Town of Plattekill.

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the November 21, 2018 and the December 5, 2018 Regular Town Board Meetings.

Councilman Matthews seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the November 21, 2018 Regular Town Board Meeting.

Councilman Matthews seconded.

On the vote: Supervisor Croce	Yes
Councilman Putnam	Yes
Councilman Farrelly	Abstained (Absent)
Councilman Matthews	Yes
Councilman DePew	Yes

* Supervisor Croce made a motion to accept the minutes from the December 5th, 2018 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

ADDITIONS

Supervisor Croce stated that he had one addition for the evening's agenda:

1.Planning Board Recommendation For Ulster County Planning Board Representatives:

Supervisor Croce read a memo from the Planning Board Chairperson, Cindy Hilbert, stating that the Planning Board was recommending Mr. Thomas Wilkin to the position of principle representative and Mrs. Kathy Beinkafner as the alternate to the Ulster County Planning Board. Their terms are expiring at the end of 2018.

* Supervisor Croce made a motion to reappoint Mr. Thomas Wilkin as our principle representative and Mrs. Kathy Beinkafner as the alternate to the Ulster County Planning Board.

Councilman Putnam seconded.

On the Vote: all ayes.

PUBLIC INPUT

Mr. Lawrence Furhman, owner of Trout Brook Mobile Home Park, asked the Town Board what the Building Inspector's procedure was for verifying the Mobile Home Park Licenses?

Supervisor Croce stated that that question would be better explained by asking the Building Department/Building Inspector.

Mr. Furhman stated that he knows they have to inspect the Park, but do they just do a drive-by or do they go in and walk around or what?

Supervisor Croce stated again that he was not sure. He would have to ask the Building Inspector how this is done. Supervisor Croce stated that he has never gone with the Building Inspector on an inspection and the only thing the Town Board does is issue the licenses when the Building Dept. gives them a list of those in compliance.

Mr. Furhman stated that he has had a problem with some tenants and he feels that he has to ask the Town Board. He stated that there was a pool that one of his tenants had on their front lawn and he had to come in and file a complaint because it was there. The Building Dept. did not take action to have it removed. He stated that he also put in a complaint to the Dept. of Housing.

Supervisor Croce stated that he would speak with the Building Inspector to see why the pool was never removed.

Mr. Furhman stated that he knows it is his Park, however he sometimes needs the Building Inspector to work with him.

Supervisor Croce stated that he would get in touch with an Inspector and have him call to explain the conversation he will have with him. Supervisor Croce stated that he has no explanation for him at this time as he is not sure how the violations are handled. He stated that if there was a violation, he would think that the Building Inspector would have picked this up during an inspection. He will speak with the Building Inspector and someone will get back to him.

Mr. Furhman thanked the Town Board for their consideration.

There were no further comments or questions from the public.

* Supervisor Croce made a motion to close Public Input at 7:13 PM.
Councilman Farrelly seconded.
On the vote: all ayes.

SECTION 1 – RECREATION MONTHLY REPORT

Supervisor Croce read the Recreation Department Monthly Report. He read that the Indoor Sports program was going well, the next Rocking Horse Ranch Day was tentatively scheduled for March 10th, Summer Camp will start on July 1st and end on Aug. 2nd this year and the Holiday Tree Lighting Event was a success despite the frigid temperatures. A huge Thanks to Santa, the Boy Scouts, the Rotary and the Fire Departments for all that they did to make this a success.

SECTION 2 – PLATTEKILL POLICE REPORT – NOVEMBER 2018

Supervisor Croce read the Police Department Monthly Report for November 2018. He read that there were 201 service related calls with 66 traffic tickets issued. There were 16 motor vehicle accidents with no one reporting injuries.

Supervisor Croce did not read the Arrest Blotter Summary and stated that if anyone wanted to see the complete report, it would be available in the Town Clerk's Office.

Supervisor Croce read that the Detectives worked on 1 Burglary case, 1 Forgery case, 1 Fraud case and 1 Grand Larceny case. They also closed one Forgery case with an arrest.

Supervisor Croce read that three of the new Officers were almost done with their required training for Police Officer Certification and all four of them will be completing their training in December.

Supervisor Croce finished reading the report by stating that the vehicles were all reported to be in good condition.

SECTION 3 – DOG CONTROL MONTHLY REPORT – NOVEMBER 2018

Supervisor Croce read the Dog Control Monthly Report for November 2018. He read that there were 11 calls this month including 3 calls to service from the Plattekill PD, the State Police or the Ulster County Sherriff. He responded to 1 active complaint which is now closed or resolved, 2 open cases that have been addressed but are ongoing or un-resolved, 1 dog was impounded with a medical emergency and then redeemed by family members, 3 appearance tickets were issued and there are currently no dogs in the kennel.

Supervisor Croce continued reading that the dog bite case from July 29th, that was reported in Mid-August has been assigned to the New Paltz Court and they are waiting for a hearing date. The second dog bite from September 19th, on Country Knolls, has been scheduled for a trial on January 28th, 2019 at 1:00 PM.

SECTION 4 – BUILDING DEPARTMENT MONTHLY REPORT

Councilman DePew read the Building Dept. Monthly Report for November 2018. He read that there were 43 Permits issued, 17 Violations issued, 2 Violations closed, 14 Complaints taken, 5 Complaints closed, 4 Complaints to Violations, 15 Municipal Searches, 22 CC & C of O's and 41 County Tax Sale Inspections. There were 182 inspections done including complaints, buildings, violations, fire safety and

C of O's and C of C's. These numbers do not include returning phone calls and residents coming in for assistance with codes, building permits and Zoning and Subdivision issues.

SECTION 5 – ASSESSOR MONTHLY REPORTS – OCTOBER & NOVEMBER 2018

Councilman Matthews read the Assessor Monthly Report for October and November 2018. He read that there were 29 transfers, 1 foreclosure, 14 armslength transactions, 2 vacant, 11 residential and 1 commercial sale for October with the sale price of residential homes only at \$268,114.

Councilman Matthews also read the Assessor Monthly Report for November which stated that there were 10 transfers, 1 foreclosure, 2 arms length, 1 vacant and 1 residential sale. The sale price of residential homes only was \$122,750.

SECTION 6 – BUILDINGS & GROUNDS MONTHLY REPORT – NOVEMBER 2018

Supervisor Croce read the Buildings & Grounds Monthly Report for November 2018. He read that there was work done at the Highway Garage, the Town Hall, the Park, the Transfer Station and the Police Station. Some of the items done included replacing bulbs and soap dispensers, removing the recyclables, reprogramming the thermostat, winterizing the Park Pavilion, installing additional cameras, installing or replacing fire extinguishers and continuing to work on the addition at the Police Station.

SECTION 7 – BUILDING DEPARTMENT RENOVATIONS

Supervisor Croce stated that he has been discussing the Building Dept. renovations with the Highway Superintendent and the Building Inspector to get an idea of what has to be done to remodel the Court and Building Dept. areas. He stated that he felt they have come up with a good plan and he would let the Highway Superintendent explain what they were thinking about doing.

Mr. Wager explained that they would like to remove the plastic wall between the Court area and the Building Dept. and put up a new wall along the where the folding wall is. They would like to put in a 2-way door where you currently enter the Court area and put in a half door where the Historian's Office door currently is. He stated that he felt that they have enough sheetrock and tape to build the wall and it should cost about \$2,500.00 for anything else needed. They discussed that the electric should not have to be moved, however they might like to add some additional electric in the new wall.

Supervisor Croce stated that they should have enough money available to purchase about 95% of the materials needed to build this new wall and it will give the employees more security and privacy. The scanner in the hallway will have to be moved to the other side and he was suggesting to put the historian's door as far to the left of the wall, as possible.

Councilman DePew stated asked if the wall would be insulated?

Mr. Wager stated that they can talk about doing this. We have discussed this in the past about doing the outside walls, maybe doing a blown in insulation, however it has been cost prohibitive in the past. The other issue is doing these renovations when the room is not in use. It is a busy room.

Supervisor Croce stated yes, we have had this issue before as when we closed for a week last summer, to get the work done. If we do the work on the weekends, then we are paying overtime. We will work it out and try not to inconvenience the public or the office employees very much.

There was a short discussion on the voting machine that is currently being stored against the back wall of the Court room. We were keeping it for historical purposes, but it is definitely taking up valuable space.

The Town Clerk stated that we had used the machine in the past , but for anyone to use it now, it would need to be certified by someone and it is not electronic as is now required.

The Town Board agreed to see if the Historical Society would want the machine or possibly someone at the Ulster County Fair for historical purposes.

Mr. Wager stated that he would ask his contact at the Historical Society associated with the UC Fair and we will see if any other organization would want it.

The Town Board was in agreement to move forward with the renovations.

SECTION 8 – MASTER PLAN UPDATE

Supervisor Croce stated that he had given the Town Board a letter from Barton & Loguidice in regards to them providing Planning Services for the update of our Master Plan/Comprehensive Plan. There would be a Phase 1 and a Phase 2 part to their proposal. If the Town should run out of funding, they will help us apply for additional funds to continue the project.

Supervisor Croce stated that the letter described what Planning Services they would provide and Cindy Hilbert, the chair of our Planning Board has offered to also chair this Master Plan Committee as she has an educational degree in this area. She has offered to be the liaison between the lead committee and any sub-committees and the Town and the planning consultant. Cindy is proposing \$3,000.00 in quarterly installments.

Supervisor Croce stated that the Town Board has to make a decision on this as to whether we would like to proceed with this plan, or propose a new plan.

Councilman Farrelly stated that he felt this was a good idea to have Ms. Hilbert as the Chair as she knows how all of this works.

Supervisor Croce stated that Ms. Hilbert has spoken to her Planning Board members to see who would want to be on the Master Plan Committee. He was thinking the start off committee should be 2 members from the Planning Board and 2 members from the Town Board. This would total 5 people altogether.

The Town Board was in agreement with this proposal.

* Supervisor Croce made a motion that the Town Board agrees with the proposal from Ms. Hilbert and that she will be paid \$3,000.00 in quarterly installments to perform all the duties referenced in her memo to the Town Board.

Councilman Putnam seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to authorize the Supervisor to sign the proposal for Planning Services for Phase 1 of the update for the Town of Plattekill Comprehensive Plan as proposed by Barton & Loguidice at a fee of \$17,500.00.

Councilman Farrelly seconded.

On the vote: all ayes.

SECTION 9 – ZONING BOARD OF APPEALS MEMO

Supervisor Croce stated that he had received a memo from the Zoning Board Chairperson that they were going to move the time the Zoning Board of Appeals held their meetings on the second and fourth Thursdays of the month. They were going to move the time from 8:00 PM to 7:00 PM. However, he just received a call from the Zoning Board Chair that they will not be changing the meeting time as some of the Board members would not be able to make the meetings at 7:00 PM. So we are to disregard their request.

SECTION 10 – EXECUTIVE SESSION

* Supervisor Croce made a motion to enter into Executive Session to discuss the Police and United Public Service Contracts at 7:53 PM.

Councilman DePew seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to close Executive Session and re-open the Regular Town Board Meeting at 8:12 PM.

Councilman DePew seconded.

On the vote: all ayes.

SECTION 11 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 12/119/2018, which includes the General Fund amount of \$49,320.76, the Highway Fund amount of \$26,225.68 and the Trust & Agency amount of \$1,618.86 for a total amount of \$77,165.30 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilman Matthews seconded.

On the vote: all ayes.

SECTION 12 - ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 8:14 PM.

Councilman DePew seconded.

On the vote: all ayes.