

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

July 18, 2018

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

Supervisor Croce
Councilman Putnam
Councilman Farrelly
Councilman Matthews

Councilman DePew was absent.

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the July 3rd, 2018 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the July 3rd, 2018 Regular Town Board Meeting.

Councilman Matthews seconded.

On the vote: all ayes.

ADDITIONS

Supervisor Croce stated that he had one addition for this evening's agenda:

1. Permissive Referendum For Purchase Of Copy Machine:

Supervisor Croce explained that the Town Board had approved the purchase of a new copy machine, at the last meeting, and it was decided to re-pay the General Fund back for this purchase by taking the funds from the General Fund Building, Equipment, Repair and Facilities Reserve Fund. To take the money from this Reserve Fund, we are subject to doing a permissive referendum and the Town Board must do this by resolution.

* Supervisor Croce made a motion to adopt the following Resolution #12:

RESOLUTION #12
TOWN OF PLATTEKILL TOWN BOARD
AUTHORIZATION OF EXPENDATURE OF FUNDS FOR
TOWN HALL – COPY MACHINE

WHEREAS, the Town Hall facility is dependent on a central copy machine that does scanning and faxing as well as coping, and

WHEREAS, due to the age of the current copy machine and not being able to obtain replacement parts, repairing the unit is no longer possible and the copy machine must be replaced,

NOW THEREFORE BE IT RESOLVED by the Town Board of the Town of Plattekill that the Town purchase a new Konica Minolta 558e with a document finisher, relay unit and fax kit at a cost of \$7,995.00 and authorize, subject to a permissive referendum, the expenditure of \$7,995.00 from the General Fund Building, Equipment, Repair and Facilities Reserve Fund for this purchase.

Councilman Putnam seconded.

| On the vote: | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------------|------------|-----------|----------------|---------------|
| Supervisor Croce | X | | | |
| Councilman Putnam | X | | | |
| Councilman Farrelly | X | | | |
| Councilman Matthews | X | | | |
| Councilman DePew | | | | X |

PUBLIC INPUT

There was no public input at this time.

SECTION 1 – POLICE DEPARTMENT MONTHLY REPORT – JUNE 2018

Supervisor Croce read the Police Dept. Monthly Report for June 2018. He read that there were 211 documented calls for service and 104 Traffic Tickets were issued. There were 12 motor vehicle accidents handled with 3 persons reporting injuries.

Supervisor Croce did not read the Arrest Blotter and explained that the complete report would be available at the Town Clerk’s Office.

Supervisor Croce read the Detective Report which stated that they had worked 3 cases of Burglary 2nd. There was no training scheduled for this month and four new members of the Plattekill Police Dept., Alicia Papo, John Ireland, Andrew Grant and Justin Dixon, were hired. They will be completing their Phase 2 of the Police Academy over the next several months. All the vehicles were reported in either fair or good condition.

SECTION 2 – BUILDING DEPARTMENT MONTHLY REPORT – JUNE 2018

Supervisor Croce read the Building Dept. Monthly Report for June 2018. He read that there were 31 permits issued, 16 violations received, 6 violations closed, 8 complaints taken, 4 complaints closed, 8 municipal searches done, 17 CC & C of O’s issued, 0 Storm Water Out Falls Inspections done and 93 inspections done on complaints, buildings, violations, fire safety and C of O’s and C of C’s. These numbers do not include returning phone calls and residents coming in for assistance with codes, building permits and zoning and subdivision issues.

Supervisor Croce explained that Scott Mandoske, one of our building inspectors, has taken over doing the Storm Water Out Falls inspections. He stated that Mr. Mandoske has learned a lot about this issue in a very short period of time and he is doing a great job. “Kudo’s” to him for taking on this additional work.

SECTION 3 – DOG CONTROL MONTHLY REPORT – JUNE 2018

Supervisor Croce read the Dog Control Monthly Report for June 2018. He read that there were 12 calls this month, including 3 calls from the Plattekill PD, the State Police or the UC Sherriff's Dept. He responded to 2 active complaints which are now closed or resolved, 1 open case that has been addressed but is on-going, there are no stray dogs in the kennel, 3 appearance tickets were issued and there were no dog bites and no dangerous dog cases in the Court.

SECTION 4 – RECREATION DEPARTMENT MONTHLY REPORT

Supervisor Croce read the Recreation Dept. Monthly Report. He read that Summer Camp was just past the half-way point and doing great. On average there are around 75 campers each day and there is plenty of staff to keep them busy. There has been only one rainy day at the school. The end of the season Talent Show is scheduled for Friday, July 27th at 3:00 PM and everyone is invited to attend.

Supervisor Croce continued to read that Rocking Horse Ranch Day has been scheduled for Sunday, Sept. 23, 2018 from 10:00 AM to 5:00 PM. This day includes a full buffet lunch and all the activities except horse-back riding, which is at an additional cost. Tickets will be going on sale Thursday, Sept. 6th at 5:00 PM at the Town Hall. The cost is \$30.00 per person.

Supervisor Croce finished the report reading that the Winter – Indoor Sports will be planned as soon as Camp is done and she will try to coordinate with the Rotary Club to make sure there are no conflicts.

SECTION 5 – ASSESSOR DEPARTMENT MONTHLY REPORT – JUNE 2018

Supervisor Croce read the Assessor's Department Monthly Report for June 2018. He read that there were 14 transfers, 8 arms-length transactions, 3 vacant, 4 residential and 1 mobile home. The sale price of residential homes only was \$158,287.

SECTION 6 – BUILDINGS AND GROUNDS MONTHLY REPORT – JUNE 2018

Supervisor Croce read the Buildings & Grounds Monthly Report for June 2018. He read that there were numerous issues taken care of at the Highway Garage, Town Hall, Library, Park, Transfer Station and Police Station.

Supervisor Croce explained that Mr. Richard Platania, who has been working at the Transfer Station for some time now, requested a screen door be installed on the office to help keep the flies out of the building. The new door has been installed and is working well. He stated that Mr. Platania is the only attendant at this time and he has been doing an outstanding job.

Supervisor Croce stated that he has been stressing to Mr. Platania that he needs to check the permit/sticker that people are supposed to purchase on a yearly basis, to make sure that they are up to date. We are catching a lot of people who have expired permits when they come in to obtain their \$20.00 free coupon. At Rich's suggestion, a large sign is being made that will specify that a sticker must be attached to the vehicle that is entering the facility and that it must be kept up to date.

Supervisor Croce stated that Mr. Platania has also suggested that he may have a lead on someone who will take our tires, so we would not have to pay to get rid of them. He is looking into who this person is and what he will be doing with the tires.

SECTION 7 – ELECTRIC CAR - CHARGING STATION

Supervisor Croce stated that he received an e-mail from someone who wanted to put a car charging station at a Town facility. This would be a place for electric cars to pull in and re-charge their batteries.

The Town Board discussed having one of these stations at the Town Hall or Town Park, however neither place seemed appropriate. The Town Hall parking lot is very busy on Court days and if there is a senior trip. Would we want people coming and sitting in the parking lot of the Town Hall, and for how long? The Park parking lot did not seem appropriate either and there were questions on how much electric is used for these charging stations.

The Town Board decided that they were not really interested in having charging stations on any of our Town facilities.

SECTION 8 – ACTUAL HISTORICAL COST RESEARCH – GASB#34 (GUIDE LINES)

Supervisor Croce explained that the Town Accountant is still talking about the Town meeting the guidelines for the GASB#34. These guidelines say that we need an “actual historical cost research of our land, improvements, buildings and infrastructure for our Town”. He further explained that we did do an inventory of the Town Facilities and equipment, which his office is keeping track of with bar codes for purchases made and items disposed of. This research would include our Town assets for land, buildings and infrastructure such as parking lots, fences, sidewalks and playgrounds. For those items that have no replacement value, there is a valuation equation that can be used; one of those is the Marshall & Swift Valuation System.

Supervisor Croce stated that he contacted the company that the Town used for their recent inventory and asked them to give us an idea of what this type of assessment/valuation would cost, how it would be done and if it would meet GASB #34 reporting guidelines. He stated that the paperwork the Town Board received, from the RCI Company, is their proposal.

Supervisor Croce stated that he was not looking for the Town Board to make any decisions on this matter this evening. He stated that he wanted to give a copy of this paperwork to our Accountant to make sure we will be covered for what we need.

SECTION 9 – EXECUTIVE SESSION

* Supervisor Croce made a motion to enter into Executive Session at 7:34 PM to discuss possible litigation.

Councilman Matthews seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to close Executive Session and re-open the Regular Town Board Meeting at 8:43 PM.

Councilman Putnam seconded.

On the vote: all ayes.

SECTION 10 – VOUCHERS

* Councilman Matthews made a motion to pay the Voucher Detail Report dated 7/18/2018, which includes: the General Fund amount of \$ 36,022.86, the Highway Fund amount of \$134,952.05, the

Capital Projects amount of \$31,309.61, the Clintondale Light District amount of \$647.93, the Modena Light District amount of \$1,180.78 and the Trust & Agency amount of \$1,611.75 for a total amount of \$205,724.98 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilman Putnam seconded.

On the vote: all ayes.

SECTION 11 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 8:45 PM.

Councilman Farrelly seconded.

On the vote: all ayes.