

TOWN OF PLATTEKILL
SPECIAL TOWN BOARD – SETTLEMENT MEETING

December 29, 2016

Time: 3:30 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

Supervisor Croce
Councilman Putnam
Councilman Farrelly
Councilwoman Delgado
Councilman DePew

ADDITIONS:

Supervisor Croce stated that he had one addition for today's agenda; we have a memo from the Highway Superintendent to award the bid for Abrasive Screenings.

1. Award Bid For Abrasive Screenings:

Supervisor Croce read the memo from the Highway Superintendent asking the Town Board to award the bid for Abrasive Screenings to Mehlon Trucking Inc. He then read the amounts contained in the bids opened on December 23, 2016. Peckham Industries Inc. had bid \$14.55 per cubic yard for loading material on Town Trucks and \$31.50 per cubic yard if delivered. Mehlon Trucking Inc. had bid \$11.50 per yard for loading material on Town Trucks and \$13.55 per yard for delivery.

* Supervisor Croce made a motion to award the bid for Abrasive Screenings, for the Town of Plattekill Highway Dept. to Mehlon Trucking, Inc. at a cost of \$11.50 per yard for loading material on Town Trucks and \$13.55 per yard to deliver material to the Highway Dept.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 1 – LACQUETTE EASEMENTS

Supervisor Croce explained that Mrs. Patty Brooks was in and spoke to the Town Board about being on the agenda on December 21, 2016, if she had the paperwork done for the Lacouette easements, needed for Planning Board approval. He stated that he did receive the paperwork on December 21, 2016, however there was not enough time for the Town Board to receive copies and review them in time for that meeting.

Supervisor Croce stated that he contacted Mrs. Brooks and informed her that the Town Board would add this item to the next meeting, which would be today.

Supervisor Croce read a short letter from Mrs. Brooks stating that the Planning Board had granted final approval to the Lacouette Subdivision on Tuesday, Dec. 13, 2016 contingent upon submission of

final maps, final fees and the Town Board approval of the required maintenance agreements in connection with the proposed private road. (One agreement is for the private road and the other is a snow storage agreement for the private road.) He continued reading that the developer had submitted the draft agreements to the Town Board and the Town Attorney. This evening the property owners are seeking approval of the Road Maintenance Agreement and the Snow Storage Agreement contingent upon the Title Agent supplying a letter that confirms ownership of the parcel, there is confirmation given that there are no encumbrances on the parcel and if there is an existing mortgage, a release for the snow easement area must be secured and that they present all documents in final form for recordation with the Ulster County Clerk.

There was a short discussion on why the Town Board would have to approve these items and Supervisor Croce stated that the Town Code specifically states that the Town Board is the approval Board for these items.

Councilman Farrelly asked if there was some way to put in a time period that these contingencies are due by. We don't want this hanging on and on until it is forgotten about.

Supervisor Croce stated that he was not sure if we could put in a time, but he felt that they could not get final approval from the Planning Board without this and they cannot do much without having final approval. He felt that they would want to get started on their project and would not let this linger on for very long.

Councilman DePew asked why the Town Board was the one to approve these easements? Do we just say "Ok" and then the Planning Board does the actual approval?

Supervisor Croce stated no, as per Mrs. Brooks' letter, it is written in the Town Code that the Town Board is the Board to approve these items.

There was more discussion on why the Town Board gives these easements approval and all the problems that have occurred in the past because some private roads do not have these agreements.

Councilman DePew stated that he felt this snow agreement was a great idea as we have had problems in the past and this will set it up so there will be no problem in the future.

Supervisor Croce stated that the Lacouette's have set up an escrow account and the Town Attorney has approved the final drafts.

There was a short discussion on the snow easement and Supervisor Croce explained that the new private road will be going off an existing cul-de-sac and the Highway Superintendent has requested that they allow him to plow snow straight ahead, through the cul-de-sac, so that there will not be a problem with extra snow piling up in the cul-de-sac or on other properties. It will just make snow removal much easier for all parties involved.

* Supervisor Croce made a motion that the Town of Plattekill Town Board approves the Road Maintenance Agreement and Snow Storage Agreement for the Lacouette Subdivision contingent upon:

- 1) A Title Agent will need to supply a letter to the Town Board that confirms ownership of the parcel.
- 2) Confirmation that there are no encumbrances on the parcel and if there is an existing mortgage, a release for the snow easement area must be provided to the Town Board.
- 3) Presentation of all documents in final form for recordation with the Ulster County Clerk.

Councilman Farrelly seconded.

On the vote: all ayes.

SECTION 2 – SETTLEMENT OF TOWN ACCOUNTS

Supervisor Croce stated that he had given each Councilperson a final report of where the Town stands with the 2016 Budget.

Supervisor Croce discussed, with the rest of the Town Board, any revenues that fell short or went over budget and that they would still be receiving another check that will be added to the 2016 revenues. He stated that we will be getting another mortgage check for the last quarter of 2016, in 2017, so we will be very close to our revenue estimate. He stated that the Town was still looking to break even with the Transfer Station, but we are in much better shape than we have been in, in the past. He stated that the Highway Dept. did not come up short, they have a few more bills due to come in, but they also are in good shape and did not go over budget.

Supervisor Croce stated that the one area they have to move some funds for is for Unemployment Insurance. We had one employee that has brought us over our expectation. He stated that he fought with the unemployment people but we had to pay. He stated that to cover the shortfall we will have to transfer some funds, but this is our only transfer and he would like to congratulate the Town Board for doing a great job on this budget. Only having this one transfer shows that we did our due diligence in estimating this budget. The proof is in our accuracy for what our spending would be.

* Supervisor Croce made a motion to transfer \$4,895.51 from the General Fund Budget Line #A1990.4 Contingent Account and \$992.77 from General Fund Budget Line #A1910.4 Unallocated Insurance for a total of \$5,888.28 to General Fund Budget Line #A9050.8 Unemployment Insurance to cover the cost of additional expenses for Unemployment Insurance in 2016. (A copy of this complete transfer is attached to these minutes)

Councilman DePew seconded.

On the vote: all ayes.

SECTION 3 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 12/29/2016, which includes: the General Fund amount of \$36,165.17, the Highway Fund amount of \$16,110.14 for a total amount of \$52,275.31 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 4 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 4:03 PM.

Councilwoman Delgado seconded.

On the vote: all ayes.

DATE: December 29, 2016

TOWN OF PLATTEKILL
NOTICE OF APPROPRIATION TRANSFER

Supervisor Croce made a motion to transfer:

Transfer From:

Department: _____ **Division:** _____

<u>Code No</u>	<u>Line Item Description</u>	<u>Amount</u>
A.1990.400	Contingent Account	\$ 4,895.51
A.1910.400	Unallocated Insurance	\$ 992.77
Total		\$ 5,888.28

Transfer To:

Department: _____ **Division:** _____

<u>Code No</u>	<u>Line Item Description</u>	<u>Amount</u>
A.9050.800	Unemployment Insurance	\$ 5,888.28
Total		\$ 5,888.28

Reason for Transfer: This transfer is necessary to cover the cost of additional expenses for Unemployment Insurance in 2016

Councilman DePew seconded.

On the vote: all ayes.

Copy to Dept

Changed in Budget _____

Entered in Ledger _____

Journal Voucher No _____

Recommended By:

Approved:

Authorization By:

Distribution: Supervisor, Town Board, Town Clerk, Bookkeeper, File