

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

March 2, 2016

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

Supervisor Croce
Councilman Farrelly
Councilwoman Delgado
Councilman DePew

Councilman Putnam was absent.

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the February 2, 2016 and February 17, 2016 Town Board Meetings.

Councilwoman Delgado seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the February 2, 2016 Regular Town Board Meeting.

Councilman Farrelly seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the February 17, 2016 Regular Town Board Meeting.

Councilwoman Delgado seconded.

On the vote: all ayes.

ADDITIONS

Supervisor Croce stated that he had three additions to the evening's agenda.

1)Town Changing IT Company & Price Quotes for New Town Hall Server:

Supervisor Croce stated that the Town Board had given him and Mr. Wager approval to meet with the three IT companies, that service area Towns, in hope of finding one for our Town. He stated that they have decided to use Alpha-Tech Enterprises, which is the company that the Town of Marlborough has been using for many years. He stated that he received a price quote for a new server from Alpha-Tech who put one together through Dell, and additionally, we will have to pay for some licenses separately. They will have to spend approximately an hour at each computer/work station to bring everyone on line.

Supervisor Croce stated that we have received the first payment from Cablevision for the technology grant and we can use these funds to purchase the new server. He stated that he had received price quotes from two other companies, but Alpha-Tech had the lowest price and we are seeing if the municipality purchases it directly from Dell, whether we can get it even cheaper. He stated that all three companies that came in and reviewed our system stated that we were using Windows 2003 on our server and there is no support for it.

Supervisor Croce stressed that purchasing a new, updated server was a top priority for the Town Hall. He stated that he would get back to the Town Board with a resolution to use these funds as soon as he has the final figures.

2)Copy Machine:

Barbara Dawes, the Town Clerk, stated that she corresponded with the new area representative for Eastern Copiers, Inc. our current maintenance company for the current copy machine. She stated that she spoke to him about the three different maintenance agreements with three different prices and he reviewed them saying that none of them were correct.

Ms. Dawes stated that she has received a new price quote for the maintenance agreement for the next year and it is only a 5% increase, which is the most municipalities can be raised.

Supervisor Croce stated that since the increase is only \$7.45 per month and the machine is still working well, he would suggest keeping the current machine for another year. We can revisit this situation during budget season in the fall.

3)Transfer Station Stickers:

Supervisor Croce explained that the Town Clerk has been looking into purchasing the new permit stickers for the Transfer Station. The Town Board agreed to charge for a permit sticker to use the Transfer Station as there are new fees being levied on the Town by the UCRRA that need to be paid. Charging a permit fee to use the Transfer Station should bring in enough revenue to hopefully allow us to come close to breaking even on Transfer Station costs for the year.

Ms. Dawes explained that she had put in a call to the company that she purchases safety paper from, in Poughkeepsie, but has not heard back from them as yet. She stated that she received another company name from the Town of Lloyd and they have responded that they will make stickers for us at a cost of \$370.00 for 1,000 stickers or \$390.00 for 1,500 stickers. The stickers will have four years at the top and the months will be down the sides. When we sell a sticker, we will be punching out the month and year it will be due. The stickers should last us for at least 4 years.

Supervisor Croce stated that we are trying to get these stickers done as quickly as possible because the new price increases and having the permit stickers is supposed to start April first. He stated that they were planning on giving people a little leeway in having the sticker during April. If someone shows up without a sticker on their car, they will be allowed to use the Transfer Station, but will be asked to come to the Town Hall to purchase one before their next visit. We are handing out a note informing residents of these changes which states "as of April 1, 2016".

There was discussion that as soon as the Town Clerk has a price comparison, they will need to move on the best option to have the stickers done in time for April first.

* Councilwoman Delgado made a motion to authorize the Town Clerk to obtain as many price quotes as possible and to make the purchase at her discretion.

Councilman DePew seconded.

On the vote: all ayes.

PUBLIC INPUT

Mrs. Nancy Gilman, a Modena area resident, asked the Town Board about the prices of the Transfer Station stickers?

Supervisor Croce explained that the Town Board had to raise prices at the Transfer Station because the UCRRA was charging the Town more for tipping fees, rental on the boxes and another fee to fund the purchase of new trucks. He stated that we spent more than what we took in last year and he would like to see the Town get closer to breaking even this year. There will be permit stickers that must be purchased and displayed on the vehicles entering the Transfer Station; residents will be charged \$35.00, Senior's stickers are \$20.00, commercial users will be charged \$150.00 and a day pass will be \$20.00. If someone needs two stickers, one for an additional vehicle, these will cost \$5.00. Some of the individual charges for trash have gone up, but bags of garbage will remain the same. He stated that they looked at the charges other area Towns were charging and tried to stay in line with them.

Councilman DePew stated that he felt the Building Inspector should be notified that the costs have gone up for using the Transfer Station and that he will need to be more aware that trash may start showing up on the sides of the roadways.

Mr. Reynolds asked if the purchase of the new server was subject to obtaining 3 price quotes?

Supervisor Croce stated yes, he did obtain three price quotes from three different companies. He stated that he could make a copy available to him.

Mrs. Dibernardo asked if the noise meters would be available on the weekends?

Councilwoman Delgado stated that she still needs a little more information from the Chief of Police and then the Town can order the new meter. She stated that the Police will have the meter, when we receive it, so she would call them for someone to respond.

Mrs. Dibernardo stated that she just wanted to make sure she could call someone on the weekend.

Ms. Valerie Smith stated that she wanted to make a statement about the Town Board negotiating with AK Farms. She stated that she has received a lot of comments that the Town Board is even considering this request to continue racing. She stated that this action amounts to a drastic change to the Zoning Law.

Supervisor Croce stated yes, they would have to change the Zoning Law.

Ms. Smith stated that people are concerned, but do not want to say anything out of fear. They are afraid that they will be harassed and that there will be repercussions from people who use the track. She stated that they should obtain more information from residents before making any decisions. She

stated that she does not know anyone who feels a race track belongs in a residential zone. She stated this is a quality of life issue and please make sure you have all your information before making a decision.

Mrs. Dibernardo stated that she knows of two houses that are for sale on her street and they both border the track property. She stated that realtors do not bring people to see the homes on the weekend when races are scheduled. When people find out that they would be next to a racetrack, they walk away from these houses.

Supervisor Croce thanked them for their comments and asked if anyone else wanted to speak.

There were no further comments or questions from the public.

* Supervisor Croce made a motion to close the Public Input section of the meeting at 7:27 PM.

Councilman Farrelly seconded.

On the vote: all ayes.

SECTION 1 – HUDSON VALLEY FLYERS

Supervisor Croce thanked the members of the Hudson Valley Flyers, who were present, for coming in this evening and for setting up the escrow account to pay for the Town Attorney's opinion.

Supervisor Croce read a letter from the Town Attorney with his response to the situation that the Supervisor presented to him with information furnished by the Hudson Valley Flyers and the Town's Planning and Zoning Boards. The letter summarized that there were three changes that the Hudson Valley Flyers wanted to make. One change was to eliminate several of the conditions imposed by the Town of Plattekill ZBA in 1999. The second change was to secure permission to remove trees and construct additional hangars and the third would be to have the Town Board amend the Zoning Code of the Town of Plattekill to allow a "private air park" under the code's "outdoor amusement and recreation".

Supervisor Croce explained that according to Mr. Kellar, to lift the Zoning Board of Appeals' conditions, they would first have to seek relief from the Building Inspector/ Code Enforcement Officer and if they are denied, then the applicant can appeal the decision to the ZBA. The second issue, the construction of the hangars, would also initially start with the Building Inspector/Code Enforcement Officer and presumably be referred to the Planning Board. The third issue, changing the Zoning Code, should be considered very carefully as amending the Zoning Code for one landowner could be considered spot zoning and an erosion of the comprehensive plan. Allowing airparks throughout the Zoning District could lead to undesirable consequences.

Supervisor Croce stated that the letter also touched on the issue of having to secure permission from the Commissioner of Transportation if there was significant improvement to a privately existing airport, however the Town Board had already contacted the DOT and this improvement did not fall within the definition requiring the DOT approval.

The members of the Flyers Club stated that they have already been to the Planning Board, who sent them to the Town Board. That is why they were here several weeks ago and are still here. They have already been to the Zoning Board too, and their attorney stated that the ZBA could not do anything for them either. So that is another reason why they keep coming back to the Town Board. This has been

going on for over a year and now they are being told to go back to the Boards that sent them here. This is very confusing and is costing them money without getting them anywhere.

Supervisor Croce stated that he sympathizes with them, however the Attorney is saying that they need to follow this procedure. He stated that he felt the request should be done in two parts. They should do the changes to the conditions separately from the request to build more hangers. The building inspector would need to make a decision on allowing the hangers and then they would have to go to the Planning Board to amend the site plan that was originally done. He stated that then the second issue to make changes to the conditions originally set by the Zoning Board of Appeals, they would have to go to the Building Inspector and obtain another determination. If they are denied by the Building Inspector, then they can make application to the ZBA.

Mr. Schindler stated that they already have a decision from the ZBA and the ZBA Attorney saying that the ZBA did not set the original conditions and therefore could not give consent to change them.

Ms. Valerie Smith stated that the proper procedure is to go to the Building Dept. first and then if he says no, then they go to the ZBA. To add new hangers, they would have to go to the Planning Board.

Supervisor Croce suggested that Mr. Schindler call the Building Dept. and make an appointment to speak with Mr. LoCicero. He stated that he would be speaking with him tomorrow and will let him know about the situation and that he would be calling for an appointment.

Mr. Schindler stated that he has been going around and around and is getting dizzy. He would hope that the Building Inspector can set the situation straight.

Supervisor Croce thanked the Flyer's Club members for coming in this evening and tried to assure them that the Town Board is doing their best to bring this situation to a close.

SECTION 2 – TOWN HEALTH INSURANCE

Supervisor Croce stated that at the last meeting, the Health Insurance representative was here and presented the different plans available. He stated that he wanted to make sure that Town Board was in favor of staying with the same plan as last year, although there are a few changes in the coverage, they will still be funding the same and offering the employees a comparable package.

The Town Board all agreed to use the MVP Liberty HVHP Silver 3.

Supervisor Croce stated that he would be setting up a meeting for all the employees with a representative to make sure everyone understands and is aware of any changes to make sure there are no issues moving forward.

SECTION 3 – TOWN CLERK – REQUEST TO ATTEND TRAINING

Supervisor Croce stated that the Town Board has received a request from the Town Clerk, Barbara Dawes, to attend the NYS Town Clerk's Training in Saratoga, NY. He explained that the Town Clerk attends this training every year and it was budgeted for in the 2016 Town Clerk's budget.

* Councilman DePew made a motion to authorize the Town Clerk to attend the NYSTCA Training Seminar in Saratoga, New York on April 17th-20th, 2016.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 4 – GIRL SCOUT REQUEST TO USE PARKING LOT

Supervisor Croce stated that the Town Board had received a request from the Girl Scouts asking to use the Town Hall parking lot, on a Saturday in April, to distribute Girl Scout cookies. He explained that the Girl Scouts have used the parking lot for the past several years for this purpose. A large truck distributes cases of cookies that are picked up by local area Girl Scout Leaders. The Town does have a copy of their insurance on file for this year.

* Councilman DePew made a motion to allow the Girl Scouts to distribute cookies in the Town Hall parking lot.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 5 – ADVERTISE FOR MOWING BIDS

Supervisor Croce stated that it was time to go out to bid for the mowing of the Town Park and Town Properties. He stated that he had spoken with the Town Clerk and she stated that Mr. Wager, the Highway Superintendent, had suggested putting in for a cost to mow the area that will be the Veterans Memorial.

There was a discussion with Mr. Wager that the area may be a little rough to mow, but there may be times when it will need to be mowed.

Mr. Wager stated that it would only be mowed when needed and the way the bid package reads is that it would be at his discretion.

* Supervisor Croce made a motion to authorize the Town Clerk to advertise for mowing bids with the opening to be at 10:00AM on April 4, 2016.

Councilwoman Delgado seconded.

On the vote: all ayes.

There was also a short discussion on going out for mowing the hay field and it was decided that this could wait as there is an event in May and the hay would not be grown enough to cut. There was also discussion on the hayfields near the Boy Scout area of the Park and Mr. Wager stated that the Town often cuts that hay as it is of poor quality and no one wants it.

SECTION 6 – HIGHWAY REQUEST TO REPLACE VEHICLES

Supervisor Croce read a request from the Highway Superintendent to purchase a 2016 International tandem cab and chassis with a Heil dump body. This truck would also have a Viking head plow and wing plow. This truck would be replacing the 1989 International dump truck #T-10 and a single axle dump truck #T-7. Following the standardization policy for larger highway trucks, this truck would be purchased off the Onondaga County bid for the amount of \$130,286.00. The equipment would also be purchased off the Onondaga County bid for a total of \$87,766.83 and there is also an option to galvanize the screens on the sander for \$1,701.00. This brings the total price to \$219,753.83 and the funding would partially come from the Highway Unassigned Fund and partially from the Highway Capitol Fund.

The award to purchase this truck would be directed to Arkel Motors for the amount of \$130,286.00 and the award for the equipment would be directed to Viking USA for the amount of 89,467.83.

There was discussion that this one truck would be replacing two trucks and on taking money out of the Highway Unassigned Fund and the Highway Capitol Fund.

Mr. Wager stated that he was looking to dissolve the Capitol Fund as it is an old fund and he would like to start a new one for equipment.

* Councilman DePew made a motion to approve the purchase of the 2016 International Model HX 620 Tandem cab and chassis with Heil dump body with a Viking head plow and wing plow and to take the 1989 International Tandem dump truck #T-10 and the 2000 single axle dump truck #T-7 off the Town fleet at a total cost of \$219,753.83, including the galvanizing of the screens on the sander.

Councilwoman Delgado seconded.

On the vote: all ayes.

Supervisor Croce read a second memo from the Highway Superintendent asking to purchase two new K2500 pickup trucks to replace two 2007 K500 trucks, known as T-5 and T-1. These two new trucks would have four wheel drive, extended cabs, gas engines and plow prep-packages. The Highway memo stated that they had obtained several truck price quotes without including the cost of the plows; Chatauqua County bid price was \$30,067.39, Rockland County bid price was \$33,911.75 and the NJPA price quote was \$32,050.98. If the Town chose to purchase the two vehicles from the Chatauqua County bid price, through Van Bortel, the total would be \$60,134.78 and funding would come from the Highway Capitol Fund.

Supervisor Croce read a third memo from the Highway Superintendent requesting the purchase of two new Fisher plows to be installed by a Fisher dealer on the two 2016 Chevrolet K2500 pickup trucks. There were three price quotes from local factory authorized dealers; Hudson River Truck quoted \$10,740.00, Bonesteel's quoted \$11,380.00 and Automotive Audio quoted \$11,780.00. The memo stated that the total of two complete plows installed from the lowest price quote would be \$10,740.00 if purchased from Hudson River Truck and the funding would come from the Highway Capitol Fund.

Councilman DePew questioned that the pickup trucks should be crew cabs instead of the smaller cabs.

Mr. Wager explained that the new trucks would be the same as the current ones and have extended cabs. He stated that there really was no need to go for the larger cabs as there is enough room in the extended cabs for equipment to go behind the seats.

Councilwoman Delgado asked about there being enough money for future expenses for snow removal and salt? She was understanding we need to purchase sand to mix with the salt too.

Mr. Wager stated that he does have a mandate to purchase 70% of the contract price for salt and we do normally have to move money to make ends meet. He stated that he does have to purchase some more sand, but they are looking to also sell the three trucks and one may go to the building department. He has been keeping a close watch on the finances.

* Councilman DePew made a motion to replace the two pickup trucks, T-5 and T-1, and purchase new 2016 Chevrolet K2500 pickup trucks from the Chataouqua County bid price, sold by Van Bortel at a cost of \$60,134.78 for both trucks.

Councilwoman Delgado seconded.

On the vote: all ayes.

* Councilman DePew made a motion to approve the purchase of two Fisher plows with installation at a cost of \$10,740.00 from Hudson River Truck Sales.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 7 – STANDARD WORK DAY RESOLUTION FOR ELECTED & APPOINTED OFFICIALS

Supervisor Croce explained that the Bookkeeper has given the Town Board a new Standard Work Day and Reporting Resolution for Elected and Appointed Officials that has to be read and approved by the Town Board.

Supervisor Croce read the Standard Work Day and Report Resolution.

Councilman DePew questioned that the Dog Control Officer and Assistant Recreation Director were part of the Retirement System. He stated that he would not think they would receive 8 hours a day and suggested that they change the number to 6 hours a day.

Supervisor Croce stated that if he had a question about the hours, he should contact the Bookkeeper.

The Town Clerk stated that on the other end of the chart it states the Record of Activities Result and that shows 15.21 and 7.25 respectively. She stated that she was not sure how the calculations work, but the Bookkeeper has been in touch with the Retirement system and she seems to know how to figure this form out.

Councilwoman Delgado asked if this had to be voted on?

Supervisor Croce stated no, we just had to read it and it then gets posted on the bulletin board in the hallway. He stated that the rules had been changed from the last time we did this and the portion of the social security numbers, on the form, are to be redacted before it is posted. This was an issue for some employees in the past.

SECTION 8 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 3/2/2016, which includes: the General Fund amount of \$69,723.63, the Highway Fund amount of \$24,968.83 and the Trust & Agency amount of \$500.00 for a total amount of \$95,192.46 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 9 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 8:27 PM.

Councilman Farrelly seconded. On the vote: all ayes.