

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

March 16, 2016

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

- Supervisor Croce
- Councilman Putnam
- Councilwoman Delgado
- Councilman DePew

Councilman Farrelly was absent.

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the March 2, 2016 Regular Town Board Meeting.

Councilwoman Delgado seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the March 2, 2016 Regular Town Board Meeting.

Councilman DePew seconded.

On the vote: Supervisor Croce	Yes
Councilman Putnam	Abstained (he was absent)
Councilwoman Delgado	Yes
Councilman DePew	Yes

ADDITIONS

Supervisor Croce stated that he had a number of additions for the agenda: update on the copy machine maintenance agreement, a Highway memo, motion on the Standard Workday Resolution and the purchase of the noise meter.

Councilman DePew stated that he also had two additions; one was the basketball court and the other is the laptop for the Publicist.

1.Laptop for Town Publicist:

Councilman DePew stated that he just wanted to let the Town Board know that he is in the process of getting prices for a new laptop and external hard drive for the Town Publicist. He stated that he wants

to speak with the Town Publicist to get her input and he has also obtained some prices, but would like to get more. He stated that he could also use some help if a Town Board member wanted to help him.

Supervisor Croce stated that the Town Board had put money in the Publicist Budget line for the purchase of a laptop and external hard drive.

Councilwoman Delgado stated that she would help Councilman DePew.

2. Basketball Court at Town Hall:

Councilman DePew stated that he has been reviewing the situation about the basketball court and there are four hoops that need nets where everyone plays and there is one pole with a backboard in the parking lot. He would like to have the Highway Dept. remove that pole and relocate it in the playing area, if possible. He stated that he has already asked the Highway Superintendent about moving it and he thinks that he can do this. He stated that he has obtained some prices to purchase 2 new hoops, 4 new nets and 2 new backboards.

Supervisor Croce stated that he thought there were already 4 backboards in the playing area.

Councilman DePew stated that he did not think so, but he will look again. He stated that he wants to remove the pole that is in the parking lot area. He stated that he feels it is a hazard in the parking area. He stated that he wants to present price quotes at the next Town Board Meeting.

Supervisor Croce asked that he please get in contact with the Highway Superintendent before going any further to make sure that they are working together on this project.

* Supervisor Croce made a motion to have Councilman DePew continue to move forward with looking into fixing up the basketball court and having the one pole facing the parking lot removed.

Councilwoman Delgado seconded.

On the vote: all ayes.

3. Copy Machine Maintenance Agreement:

Supervisor Croce explained that the cost of the maintenance agreement was increasing drastically and that was why the Town Board was looking into purchasing a new copy machine. At the last meeting, it had been discovered that the price quotes for the maintenance agreement were incorrect and we were given a new quote of \$156.00 per month, for a one year contract, from Eastern Copier, our current maintenance company.

Supervisor Croce explained that this morning, the Town Clerk met with representatives from All State Business Systems, who take care of the maintenance on the Court copier and the Police Dept. copier. They have offered us a cost of \$108.33 per month to take over the maintenance agreement on our current copier as they also sell and maintain Konica Minolta copiers.

* Councilman DePew made a motion to switch the Town Hall copier maintenance agreement to All State Business Systems at a cost of \$108.33 per month for a one year contract to end 3/18/2017.

Councilman Putnam seconded.

On the vote: all ayes.

4. Standard Workday Retirement System Resolution:

Supervisor Croce explained that the Town Board approved the Standard Workday Resolution for the Retirement System at the last meeting; however we need to make a motion and vote on it.

* Supervisor Croce read the Standard Workday Retirement Resolution (#4) setting the standard workday for the titles of Town Clerk, Bookkeeper, Dog Control Officer and the Assistant Recreation Director so that the activities for these positions can be properly reported to the NYS Retirement System.

Councilwoman Delgado seconded.

On the vote: all ayes.

Supervisor Croce stated that this resolution must be posted on the Town Hall bulletin board for 30 days.

5. New Server for Town Hall – Funding Resolution #5

Supervisor Croce explained that all the companies that Mr. Wager and he interviewed for giving the Town Hall technical support for the computer system stated that our server was using Windows-3 and there was no support for this software anymore. He stated that he felt purchasing a new server was a top priority.

The Town Board agreed that the server needed to be upgraded.

* Supervisor Croce made a motion to transfer \$7,000.00 from the General Unassigned Fund Balance, Budget line #A.0917 to Budget line #A1680.200 Central Data Processing Equipment to cover the cost of the new server and any expenses needed to setup and install. (A copy of the complete transfer is attached to these minutes)

Councilman Putnam seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to adopt Resolution (#5) which increases the 2016 Budget line A1680.200 Central Data Processing Equipment in the amount of \$7,000.00 and authorizes the Supervisor to have a new server and new software installed in the Town Hall facility including the costs for labor, equipment and professional advice for said purpose, at a cost not to exceed \$7,000.00. (A copy of the complete resolution is attached to these minutes)

Councilwoman Delgado seconded.

On the vote: all ayes.

Supervisor Croce stated that he has ordered the server and it should be delivered next week.

6. Highway Memo – Highway Summer Hours:

Supervisor Croce read a memo from the Highway Superintendent stating that the Highway employees would be starting their summer hours schedule on May 2, 2016. They will work Monday through Thursday from 6:30 AM to 5:00 PM.

7.Purchase of Noise Meter

Supervisor Croce read a letter that was sent to Councilwoman Delgado, from Chief Ryan, indicating that he had reviewed many different noise meters from several different companies. Those he would consider purchasing are:

- 1) Amprobe Meters--the meter would be \$191.21, the calibrator would be \$231.79 Total=\$423.00
- 2) Extech Meters----- the meter would be \$279.99, the calibrator would be \$329.99 Total=\$609.98
- 3) Reed Instruments--the meter would be \$277.00, the calibrator would be \$196.00 Total = \$473.00

Supervisor Croce stated that Councilwoman Delgado was the Town Board member who worked with Chief Ryan and she could explain more about the meters.

Councilwoman Delgado stated that she obtained prices for several meters; however the Chief was able to obtain those same meters at a lower cost. She stated that all the meters are now computerized and everything that is recorded by the meter is downloaded onto a computer. The meter will also allow them to keep track of multiple complaints and will keep a log of those at the same sites. She stated that the training is minimal as these meters are set up at the scene and the Officer pushes a button to start it. The meter does all the monitoring on its own. It will record things like the location, time of day and wind speed and it will produce a digital read-out on to a laptop or other computer. She stated that although it is not fool proof, it is much better and comes with a user manual and a video for training. It will keep a running log of complaints and it will run continuously for 24 hours.

Councilwoman Delgado stated that all three of the mentioned companies will send updates on a regular basis for this purchase price.

Councilman DePew asked if these meters were compatible with the Building Department software?

Councilwoman Delgado stated that she was not sure, but would think that it would be. The readings, once in a computer file, can be forwarded to other computers.

Supervisor Croce stated that he knows the Town Code says the Police will be the ones enforcing our noise codes, however it would be good to be able to download these readings to the Building Dept. He stated that the Chief was suggesting that they purchase the least expensive meter from Amprobe.

Councilman DePew thanked Councilwoman Delgado for all her time and effort in researching this purchase.

* Councilman DePew made a motion to purchase a sound meter from Amprobe at a cost of \$191.21 and a calibrator at a cost of \$231.79 for a total cost of \$423.00.

Councilman Putnam seconded.

On the vote: all ayes.

Supervisor Croce stated that he has discussed the purchase of this meter with the Chief and they decided the Police Dept. will be paying for it. He stated that he feels comfortable with the Chief making sure the officers are trained and how it is used.

PUBLIC INPUT

Mrs. Gilman asked how confident can we be, that this meter will be calibrated? What is to say the calibration is good?

Councilwoman Delgado stated that the machine is good for one year and all of these companies give a certification to that. The meter and calibrator all come with certification certificates. She stated that the calibrators are certified for a year or so, that is up to the company policy. They are certifying it. The Chief would be the one to send it back to the company when it is due to be checked.

Mrs. Gilman stated that she had another question. She stated that she remembered discussion on the basketball court being moved down to the Park.

Supervisor Croce stated that some people thought that would be a good idea, but the Town Board did not agree with that.

Mrs. Gilman asked Councilman DePew if he would be looking into relocating the basketball courts as part of his review he will present at the next meeting?

Councilman DePew stated no, not at this time.

Mrs. Gladys Figueroa stated that she felt it was a good idea to purchase new backboards and nets for the basketball area, however she felt fixing the playing ground/blacktop should also be looked at. She stated that for the longest time, there has been a hole with a cone on top of it. She stated that she did not know if the hole had been fixed.

Mrs. Figueroa asked why the Town Board wouldn't think about moving the basketball courts to the Park. Other area Towns have basketball courts at their Parks. Then the young men could also enjoy the Town Park.

Supervisor Croce asked her if she had a particular place in mind as to where it should go?

Mrs. Figueroa stated no, but she could look at the Park and make a suggestion.

Supervisor Croce stated that the only space he could see to use for a basketball court would be in the parking lot. He stated that young children use the playground and we all know that when young adults, and some older adults, get together, the language may get a little rough and not be good for children to hear. He stated that he was young once too and it is understandable, he is not complaining, it is just that it would be better not close to the playground where young children would be playing.

Councilwoman Delgado stated that she also felt the basketball court should be kept here by the Town Hall.

Mrs. Figueroa stated that it did not have to cost the Town any money. They could do fund raisers and get donations.

Councilman DePew stated that he did stop in when people were playing basketball here at the Town Hall. He questioned them about the site and whether they were residents of the Town. He stated that they stated they liked to play ball here and some were residents and some were not. He did not specifically ask them if they would rather be at the Park, but they did say that they liked it here. So this space does work. It also self regulates itself as there are neighbors around so they know to keep the noise to a minimum and the sign says they can only play until dusk.

There was some discussion from the audience that the other area Towns that have basketball courts lock their courts after dark.

Councilwoman Delgado stated that that was exactly why it should stay here. It is always open and no one has to come and lock and unlock it every day.

Supervisor Croce stated that he has also gone out to the court and reminded the players that there is a garbage can right on the side for them to use. He stated that he has gone out there and there will be trash around on the ground. If they want the site to stay open, they have to keep it clean. This is not something we can enforce up at the Park. They also can come in and get water from the Town Hall as long as we don't find cone cups thrown all around.

Supervisor Croce continued saying that the current site has three walls of fence that help to contain the noise and activity to the court. If you go up there now, you will see that there are some slats broken on the fence. If the facility gets abused here, where there are people in the area, what will happen up there? We seem to be able to police it better here.

Councilwoman Delgado stated that when she goes up to the Park with her grandchildren, she sees a lot of trash thrown on the ground. She feels it would be a lot worse if these guys were up there. Here it can be monitored.

Supervisor Croce stated that we have put up a sign here that says "not after dark" and he will drive by at night and there will be a car pulled up on the court area with its lights on for people to play.

Someone suggested putting a camera out there to monitor.

Supervisor Croce stated that maybe Councilman DePew can look into that too.

Councilman Putnam stated that it would have to be in a cage or it will be hit with a basketball.

There was another comment that if a camera was put up, who would be monitoring it?

Mrs. Gilman asked if the area where the basketball courts are, here at the Town Hall, were considered part of the Town Park? Will the Town be liable if someone gets hurt?

Supervisor Croce stated yes, the Town is liable. It is a concern, but not a major concern. We have a good insurance policy.

Mrs. Esther Coppola stated that she had a presentation to make from the Plattekill Golden Years Senior Club. She then presented Mrs. Morse with a \$300.00 donation from the Senior Club to the Plattekill Veterans Memorial Fund.

Mrs. Morse thanked her and the Senior Club for their generous donation.

Supervisor Croce stated that he also wanted to let Mrs. Coppola know that he has obtained busses for the four trips that the Senior Club has chosen for this year and he has stayed within the budget.

Mrs. Coppola thanked him for this information and stated that she would let the Senior Club know that the busses are taken care of.

There were no further comments or questions from the public.

* Supervisor Croce made a motion to close the Public Input section of the meeting at 7:48 PM. Councilman DePew seconded.

On the vote: all ayes.

SECTION 1 – POLICE MONTHLY REPORT FOR FEBRUARY 2016

Supervisor Croce read the monthly report for the Police Dept. He read that there were 243 documented calls for service and 86 Traffic Tickets issued. There were 12 motor vehicle accidents handled by the Dept. with 7 people reporting injuries.

Supervisor Croce read the Detective Report on cases worked including one found body, 2 Grand Larceny 4th, 3 Burglaries, one unattended death, 1 Fraud and 1 property damage. The Detectives closed one case of Grand Larceny 4th with an arrest.

Supervisor Croce read that Officer Jiminian received a certificate of training for a 2 day seminar in Interview and interrogation. He also read that the Annual Bruce Loertscher Memorial Scholarship Pig Roast has been scheduled for Sunday, June 12, from 12 noon to 4:00PM at the Thomas Felten Park. Tickets will be \$25.00 per person and should be available in the near future.

Supervisor Croce finished the report by reading about the police vehicles repairs and conditions. He stated that all the vehicles are checked regularly so that repairs are kept to a minimum.

SECTION 2 – DOG CONTROL MONTHLY REPORT FOR FEBRUARY 2016

Supervisor Croce read the Dog Control Monthly report for February. He read that there were 14 calls to service from the Plattekill PD, the State Police and the Ulster County Sherriff Dept. The report stated that he responded to 4 active complaints which are now closed, there are currently 2 open cases that have been addressed but are still on-going, 1 stray dog was impounded and there were no tickets issued and no dogs currently in the kennel. The report stated that there were 2 dog bite cases with one of the dogs being returned to the rescue it had been adopted from and the second case was an apparent trespassing. The total mileage for February was 99.4 miles.

Supervisor Croce explained that there has been an issue in the past about the accumulation of mileage and they are now requesting the mileage be presented on a monthly basis. This should allow them to keep better track of the mileage used.

Councilwoman Delgado questioned the mileage he put in to come to the Town Kennel. She stated that we do not pay other employees to come to work. She stated that she did not have an issue paying him if he is going to a complaint, but did not feel coming to the Kennel should be part of the mileage.

There was some discussion on this and that he was coming to the kennel which is his office.

Councilman Putnam stated that his home is actually his office. He was coming here to do something.

Councilman DePew asked about him being an “animal control” officer.

There was a short discussion that he is just a Dog Control Officer. If he were to be an “animal control officer” then he would be taking care of all animals including cats, raccoons, skunks, birds, horses, cattle, chickens, etc. That would be a totally different position.

SECTION 3 – BUILDING DEPARTMENT MONTHLY REPORT FOR FEBRUARY 2016

Supervisor Croce read the Building Dept. Monthly Report for February. He read that there were 7 Permits issued, 2 Violations issued, 0 Violations closed, 42 inspections done (including complaints, building, violations, fire safety, C of O's and C of C's), 7 Complaints taken, 12 Municipal Searches done

and 13 C of C and C of O's issued. These numbers do not include returning phone calls and residents coming in for assistance with codes, building permits and zoning and subdivision issues.

Supervisor Croce stated that he has been speaking with Scott Mandoski, one of our Building Inspectors, and he has had a situation where he gave a violation and the person receiving the violation hasn't fixed the problem, has not responded to continuous letters and has not appeared in Court when summoned. So we spoke with the Judge and he has put a judgement against this person which is filed in Kingston and will continue to incur interest. And he will have to pay this Judgement before he will be able to do anything with the property.

The Town Board agreed that this was probably the best way to persuade the owner to fix the violation.

SECTION 4 – ASSESSOR MONTHLY REPORT FOR FEBRUARY 2016

Supervisor Croce read the Assessor's Monthly Report for February. He read that there were 7 transfers, 0 foreclosures, 2 arm's length transactions, 1 vacant, 4 residential, 0 commercial and 1 Mobile home sale. The Sale Price of residential homes only was \$102,775.00.

SECTION 5 – RECREATION DEPARTMENT REPORT

Supervisor Croce read the Recreation Dept. Report of activities scheduled so far for the next few months. The Easter Egg Hunt is scheduled for Saturday, March 26, 2016 at 1:00 PM. There are over 2000 eggs stuffed and ready to go. The Easter Bunny has directions to get there so stop in and have a great time!

Supervisor Croce continued reading that the Summer Camp information is available now and parents can sign up campers any time after April 1, 2016. Registration will continue until into June. Camp starts on Monday, June 27, 2016 and campers will pay \$385.00 for 5 weeks or this year they can pay \$460.00 for 6 weeks. There is also a Counselor in Training program and applications will be available in April.

Supervisor Croce read that the Senior Spring Event was still in the works, but the banquet hall has been secured and tentatively scheduled for a day in May at the Clintondale Friends Social Hall. This has been budgeted for in the Recreation budget line.

Supervisor Croce finished by reading that the Rocking Horse Ranch Community Day was held and 150 tickets were sold in less than 2 hours. The weather was great and everyone had a wonderful time.

Councilman Putnam stated that that there were forms available on the bulletin board in the hallway if anyone was interested in sponsoring a child to attend Camp, but cannot afford to pay the fee or part of the fee.

Supervisor Croce stated yes, and there are also applications for parents to fill out if they need help in paying for their child to attend.

SECTION 6 – HISTORIAN REPORT

Supervisor Croce read a letter from the Town Historian, Elizabeth "Libbie" Werlau. He stated that she is not required to give the Town a report, but felt that it would be good for everyone to know what she has been doing. She has graciously taken over this position with no stipend and we appreciate her

energy and all the work she has been doing to keep this department going. This report will also be sent to the NYS Museum's Division of Historical and Anthropological Services as per the regulations set forth by the NYS Dept. of Education.

Supervisor Croce read a list of things that Libbie has been doing for the past year such as, up-dating the Facebook Historian page with local history, helping several other authors with facts for their books, putting pictures in the Southern Ulster Times for the Hudson Valley History section, conducted research on maps of Modena, Clintondale and Plattekill, researched the route that linked Plattekill to Marlboro back in the 1800's, set up the display at Plattekill Day, responding to people's requests and keeping up with the ongoing collection of pictures and articles about the Town of Plattekill, to name a few.

Supervisor Croce continued to read about what she would like to do in the coming year. He read that she wanted to do more research on the Ancient Indian Dam located in southern Plattekill, construct a digital file on the one and two room school houses in Town, continue to promote the Town's History via social media and local newspapers, pursue a Historic Roadside Marker Grant, continue organizing and digitizing the existing collection at the Plattekill Town Hall, design a series of history talks that would be open to the public and design additional handouts for use at events such as Plattekill Day.

Supervisor Croce stated that the Town is very lucky to have someone with the expertise that Libbie has and we are very grateful for all that she does for our community and its residents. And she does all of this on a volunteer basis. So please, if you should see Libbie in person, extend a thank you to her.

Mrs. Esther Coppola asked that if anyone has any pictures of the Tuckers Corners School House, to please get in touch with her. She stated that she has one picture and there must be more of them out there, we just have to get to the right person. The School House was located off of Milton Turnpike on South Street and is currently the old Trainor home.

Supervisor Croce suggested that the Publicist could put something on the website asking for anyone who has some old pictures or written information about the School to contact you.

Mrs. Coppola thanked him for his suggestion.

SECTION 7 – COMMUNITY SOLAR FARM

Supervisor Croce stated that he had been contacted by David Mack, a representative of the Community Solar Farm, who wanted to come to a Town Board meeting to introduce his project to the Town Board. He was supposed to be here this evening, but is not.

Supervisor Croce stated that he would contact him tomorrow to see why he was not here this evening. He stated that they are actually a consulting firm and are looking at a piece of property to build a solar farm. He stated that he does know the Town of Crawford has put a moratorium in place on these types of solar projects.

Supervisor Croce stated that there is a solar seminar next Tuesday that most of the Planning Board and Zoning Board members are attending. He stated that he was planning on attending also. We need to educate ourselves on these types of projects to make sure that our community is not impacted in a negative way.

Supervisor Croce stated that there had been discussion on putting a solar farm at the landfill that would be a Town Solar Supply, but you need 3 phase connections and they are not available at the landfill site.

Mr. Wilkin stated that there have been over 190 people who have signed up to go to the solar seminar next week. If anyone thinks that they might want to go, you should call first to see if they can accommodate any more people.

SECTION 8 – RUGBY REQUEST

Supervisor Croce stated that he had received a request from the Rugby Club, through the Assistant Recreation Director, to use the field behind the Pavilion for some Rugby practice and two tournament games. They would like to practice on Wednesday nights in the Spring from 6:00 PM until Dark and then they would like to have 2 games, one at the end of April and another one at the end of May. This does not interfere with the Pavilion area/rentals. In 2015, they paid \$500.00 for the use of the field for the Spring season. They were looking to use the field again, for the spring season, and they will fax over their current insurance information.

The Town Board felt that there was no problem in the past and agreed to let the Rugby Team use the field at the same cost as last year.

* Councilman Putnam made a motion to allow the Rugby Team to use the field for the Spring season at the cost of \$500.00 and that they provide proof of insurance.

Councilwoman Delgado seconded.

On the vote: all ayes.

At this time, Councilman DePew asked the Supervisor if he had heard from anyone about the Softball League for this year.

Supervisor Croce stated no, he hadn't spoken with anyone as yet. He will try to get in touch with Mr. Scotto to see if they are setting up anything for this year.

Councilman DePew brought up that a Town Board had previously, many years ago, talked about putting in a softball field in the center section of the Park where the Soccer League holds their games. He stated that there was also a suggestion to put a softball field in the upper level behind the Pavilion.

Supervisor Croce stated that he would like to see lights put up on the current softball field. We could have night games and increase the use of that field.

SECTION 9 – THANK YOU PLAQUE FOR JUDITH MAYLE

Supervisor Croce explained that, at a previous meeting, he had made a suggestion to obtain a plaque for Ms. Judith Mayle who had decided not to continue as a member of the Planning Board. He stated that Ms. Mayle has been a part of the local Town Government since the late 1980's and he thought that it was only fitting to give her a plaque to thank her for all her time and effort devoted to our community.

Supervisor Croce stated that he had called and left a message on her phone asking that she come in this evening so he could present her with the plaque, but she is not here. He stated that he would try to contact her again and see if she would come to the next meeting. If not, he will get the plaque to her.

Supervisor Croce read the plaque to everyone explaining that she had served as a Town Councilwoman, Supervisor and Planning Board member during her tenure here in the Town Hall.

SECTION 10 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 3/16/2016, which includes: the General Fund amount of \$35,424.58, the Highway Fund amount of \$3,612.01, the Clintondale Light District amount of \$687.02, the Modena Light District amount of \$1,249.09, and the Trust & Agency amount of \$5,617.75 for a total amount of \$46,590.45 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 11 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 8:40 PM.

Councilman DePew seconded.

On the vote: all ayes.