TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

October 15, 2014

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

Supervisor Croce
Councilman Farrelly
Councilman Putnam
Councilwoman Delgado
Councilman DePew

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the October 1, 2014 Regular Town Board Meeting.
Councilwoman Delgado seconded.
On the vote: all ayes.
* Supervisor Croce made a motion to accept the minutes from the October 1, 2014 Regular Town Board Meeting.
Councilwoman Delgado seconded.

On the vote:	Supervisor Croce	Yes
	Councilman Putnam	Yes
	Councilman Farrelly	Abstained (Absent on Oct.1st)
	Councilwoman Delgado	Yes
	Councilman DePew	Yes

ADDITIONS

Supervisor Croce stated that he had one addition and a presentation to include in this evening's agenda.

1)Presentation:

Supervisor Croce stated that on October 5, 2014, at the Plattekill Elementary School, one of the adult aids passed out and was not breathing. Councilwoman Delgado, who also works at the school, jumped in and immediately began CPR compressions to try to get her breathing again. The Plattekill Police responded along with the ambulance from the Plattekill Fire Dept.

Supervisor Croce stated that when he arrived at the scene, Lieutenant Smith, Detective Riley and Officer Benincasa had arrived and the ambulance responders had tried to shock the patient with a defibulator, with no success. Councilwoman Delgado continued to do compressions until the patient was in the ambulance and at that time Officer Benincasa jumped in to continue the compressions on the way to the hospital. The patient was revived just before reaching the hospital and is now recuperating at home.

Supervisor Croce stated that there is no doubt that if Councilwoman Delgado had not immediately started compressions, that the outcome of this incident could have been much worse. There is no doubt that her actions saved this person's life, therefore the Town Board would like to award a plaque to Councilwoman Delgado for her quick thinking and actions in saving this person's life.

Supervisor Croce read the plaque and presented it to Councilwoman Delgado. He stated that she was very well deserving of this recognition and he has also sent Letters of Commendation to the officers who attended this incident.

Councilwoman Delgado thanked the Town Board for recognizing her and for the plaque.

2)Request from Girl Scouts:

Supervisor Croce stated that he had received a request from Girl Scout Troop #60199 to hold a "sleep-over" at the Senior Center for approximately 13 Girl Scouts on Oct. 18th to the 19th, 2014. They will not be using the kitchen and there will be at least 4 adults (2 of which are CPR certified) present during their stay. They have already given the Town a copy of their insurance certificate naming the Town of Plattekill as additionally insured.

The Town Board agreed to allow the Girl Scouts to use the Senior Center facility for this over-night event.

* Councilman Putnam made a motion to allow Girl Scout Troop #60199 to use the Senior Center for an over-night event on Oct. 18th to the 19th, 2014.
Councilman DePew seconded.
On the vote: all ayes.

PUBLIC INPUT

Mrs. Annette Laskowsky asked if the Supervisor knew how much money was in the Town reserves?

Supervisor Croce stated that he did not have an exact figure, but that it was between eight hundred and nine hundred thousand. He stated that an actual "reserve amount" is a hard thing to narrow down to a specific amount as it includes several account lines. He stated that he could assure her that the Town still has a healthy balance.

There were no further questions or comments from the Public.

* Supervisor Croce made a motion to close the Public Input Section of the meeting at 7:10 PM.
Councilman Farrelly seconded.
On the vote: all ayes.

SECTION 1 – POLICE MONTHLY REPORT – AUGUST 2014

Supervisor Croce read the August 2014 Police Dept. Monthly Report. He read that there were 389 documented calls for service and 131 traffic tickets issued. There were 8 motor vehicle accidents handled with 3 persons reported being injured.

Supervisor Croce continued reading that the Detectives are working on 11 cases and there are no problems with any of the vehicles. He did not read the Arrest Blotter as it was quite lengthy. He stated that if anyone wanted to see the entire report, it is available in the Town Clerk's Office.

SECTION 2 – DOG CONTROL MONTHLY REPORT – SEPTEMBER 2014

Supervisor Croce read the September 2014 Dog Control Monthly Report. He read that there were a total of 14 calls, 7 calls from the Plattekill Police, State Police and Ulster County Sherriff Depts., 2 open cases, 1 dog seized or impounded, 1 dog redeemed, 1 ticket issued and there are currently 2 dogs in the kennel.

Supervisor Croce read that there was 1 dangerous dog hearing currently in the Plattekill Court and that Mr. Mckee would like to thank Girl Scout Troop #60024 for their organization of the Pet Carnival Event that took place on September 28th, at 1:00 PM, at the Town Park. This event was very successful and the Girl Scouts are currently making beds for the Town Shelter.

Councilman DePew stated that he was able to stop in at this event and he would agree that the event went very well and there were many people in attendance.

SECTION 3 – BUILDING DEPARTMENT MONTHLY REPORT – SEPTEMBER 2014

Supervisor Croce read the September 2014 Building Department Monthly Report. He read that there were 32 field inspections done, 32 violations issued, 1 violation closed, 1 complaint received, attended 1 structure fire, issued 24 building permits, issued 1 Certificate of Compliance, did 9 municipal searches, have 3 Court cases pending, did 1 site plan review, did 32 fire safety inspections , held 5 office meetings and did 9 mobile home inspections. These numbers do not include returning phone calls and residents coming in for assistance with codes, building permits and zoning and subdivision issues.

SECTION 4 – ASSESSOR DEPARTMENT MONTHLY REPORT – SEPTEMBER 2014

Supervisor Croce read the September 2014 Assessor Office Monthly Report. He read that there were 33 transfers including 2 foreclosures, 13 arms-length transfers, 3 properties being vacant land, 11 residential properties, 0 commercial properties and 1 mobile home.

SECTION 5 – RECREATION DEPARTMENT MONTHLY REPORT

Mr. Bill Farrell was present to read his Recreation Department Monthly Report. He stated that the Fall Soccer Program would be ending this week. They averaged approximately 30 kids per night on Tuesdays and Fridays. He stated that the program would be moving inside the Plattekill Elementary School with a new session beginning on Monday, Nov. 3rd. He stated that he was also anticipating 35 to 40 kids for the indoor soccer program.

Mr. Farrell stated that the Summer Basketball Skills and Drills Program for teens has run all summer long at the New Hurley Church and will be ending on Sept. 24th. The Fall/Winter session for basketball will start on Nov. 5th at the Plattekill Elementary School. The program will be from 6:00 PM to 9:00 PM on Wednesdays and Fridays and is for ages 16 to 19 years old.

Mr. Farrell went on to explain that the Skills & Drills Basketball Winter Program for 5 to 13 year olds will begin on Tuesday, Nov. 4th at 6:00 PM. There will be separate times/scheduled classes for 5-7 year olds, 8-10 year olds and 11-13 year olds. He stated that this was an extremely popular session and he is expecting to have between 70 and 80 children attend.

Mr. Farrell stated that the seniors had taken a bus trip to the Westchester Dinner Theater to see South Pacific in September. There were 42 seniors who attended and it was a beautiful day with everyone enjoying the show.

Mr. Farrell stated that in the past, the seniors have not had enough money to have a fourth trip. This year he took a challenge to try to get the absolute best prices for the busses, but is finding that he is going to run over budget somewhere between $240.00 - $260.00. He stated that the current budget of $3,200.00 is still not sufficient for taking a fourth trip.

The Town Board discussed the problem with going over budget with Mr. Farrell. They stated that if there was not enough money for a fourth trip, then he should not be setting up this trip or he should have made the earlier trips more affordable so there would be money left over to go on this last trip. They stated that four trips would be nice, however if you only have money for three trips, then that is all you can afford.

Mr. Farrell stated that the seniors were expecting to go on four trips, as the extra money that the Town Board gave them this year was to help them have four trips. He stated that he did not want to tell them they could only have three trips if they were promised four trips.

Supervisor Croce stated that they budgeted $3,200.00 for the seniors to go on trips. The Town Board does not tell them what trips to take or how many. That is up to the seniors where they would like to go. The Town Board can only budget a certain amount of funds.

The discussion went to taking donations.

Councilwoman Delgado stated that she felt if Mr. Farrell was going to accept donations, then the Town needs to know who donated and what they donated. This way we can at least send them a thank you letter.

Councilman DePew stated that he felt this way also. There have to be checks and balances and everything has to be documented. We need to know and document what is coming in and what is going out. He stated that it is the law that there are checks and balances.

Councilman Farrelly suggested that each senior could put in $5.00 to help pay for the trip.

Mr. Farrell stated that the seniors have done this before, but they were not happy about it. He is trying to tell everyone the truth. You asked a question and he is giving you a true answer; they are not happy about doing that. That is why he is suggesting that there are a few budget lines that he still has some money in and he will use that to cover for the trip.

Supervisor Croce stated that he felt it was not proper to constantly be looking for donations. He stated that it makes the Town look like we are not budgeting properly. If we have plans to hold an event

then we need to budget for that event. If Mr. Farrell is going to have an event and he needs money or donations to fund that event, he feels that the Town Board should be consulted. He stated that he felt we would be leaving a bad taste in our businesses and residents mouth if we are constantly asking them for donations. He stated that he doesn't feel any Recreation Director, not just Mr. Farrell, but any person soliciting donations, for the Town of Plattekill, should come to the Town Board first, so that we know what they are doing.

Councilman DePew stated that he did not feel we should be soliciting donations at all, however, he does think that the Recreation Dept. is unique from all the other Town Departments in that people have a tendency to donate to them. He does feel that the Town should have a clear policy on accepting donations.

Supervisor Croce stated that it should be what we can afford to provide by our budgets. We should not be basing our budget on donations. We are not doing our job if we have to get donations to put on a Town Event. That is his point.

Mr. Wager, the Highway Superintendent, was present and stated that by law; it is a bad umbrella of suspicion if we are going, in essence, for money and how you channel that money into the Town. It is a slippery slope so if you ask for money or a gift, are you reporting that gift and how are you handling those funds. Certainly, if a bus company wanted to donate a bus for a trip, then there is no transfer of funds and it is recorded and openly known by the public and easy to deal with. But if you are taking donations in any department and it is not noted in the budget in the proper way, and then approved for expenditure in the proper way, the cloud of suspicion is always there. The Town Board, by setting a budget, has set a foundation of what you can spend and anything over and above that, has to be channeled through the proper means and recorded and spent. You can't just take $10.00 and then just give it to someone else. When it comes to auditing, it is very hard to track that way. He stated that he commends the Town Board for purchasing software that has helped out tremendously with tracking what goes in and what goes out and he can tell at the end of every day how much is used and how much is still there. That is to avoid any cloud of suspicion. If someone does donate goods or services, you do want to recognize them. Everyone works here "on behalf of the Town" and so every member of the Town should be made aware of what is going on so there is no cloud of suspicion. We all have to live within our means.

Councilman DePew stated that to get back to what Mr. Wager stated, it is a clear violation of the Ethics Law in New York State. You get a budget and you fine tune it and that is what you have to live with. If money comes in we have to know, if money goes out, we have to know. It is checks and balances, plain and simple.

Mr. Farrell stated that Mrs. Hurd has again invited the Town to use her facility for our Halloween Event. He stated that he did not solicit the donation; she asked if the Town would want to use her facility as was done last year.

Councilman DePew stated that that is good and what you would do is bring it to the Town Boards attention, as is being done this evening.

Supervisor Croce stated yes, and then the Town can send them a thank you letter.

Mr. Farrell stated that he is always getting donations. He has people donate a bag of candy for the Easter Egg Hunt or he has a parent donate something for the kids at camp. Someone is always donating something.

Supervisor Croce stated that he was not referring to those kinds of donations. He is talking about running a Town Event on donations.

Councilman DePew stated, to cut to the chase, it doesn't matter what the donation is, it needs to be documented; whether it is 10 bottles of water or 110 bottles of water. It has to be documented. Document that it is coming in and document that it is going out.

Supervisor Croce stated that he would also appreciate it, that if he is planning an event and you are presenting yourself as representing the Town and running the event on donations, then he is asking that the Town Board be notified in advance and we receive a list of who is donating.

Mr. Farrell stated that he would do this. He went on to let everyone know that the event for Halloween will be held at Hurd's Farm again this year and they have put in a lot of new things for the kids to do. Last year we had a large crowd of kids and adults all in costume.

* Councilman DePew stated, with that, he would like to make a motion authorizing the Recreation Director, Bill Farrell, to take advantage of the kind offer from Hurd's Farm to hold the Halloween Event on October 26, 2014, from 1:00 to 5:00 PM, at their facility.
Councilwoman Delgado seconded.
On the vote: all ayes.

Mr. Farrell stated that he was holding an event at the Elk's Club on Rt. 32, south of New Paltz, for the Town of Plattekill seniors on Sunday, Oct. 19th from 2 to 6PM. He stated that it will be a Country Western themed event with a 4 piece country band. He stated that due to on and off commitments this event finally came together during the past two weeks and he was apologizing to the Town Board for short notice. He stated that he hoped all the Town Board would find time to attend the event.

Councilwoman Delgado asked why the event was being held at the Elk's Club in New Paltz? She asked if he had asked any of the other churches in Town, such as Our Lady of Fatima?

Mr. Farrell stated that he was going to have it at the church in Clintondale where we have had these types of events in the past, but the date was not available. He stated that his next choice was the Elk's Club because they cook all the food and set up everything at a very affordable rate. Also, the Elk's Club is very accessible for seniors.

Supervisor Croce stated that he remembers the Town budgeting for 2 events for the seniors; one was the Senior Prom and the other was the Senior Picnic.

Mr. Farrell stated yes, and we did not do either of those events so there was $1,000.00 that he could use towards this event.

SECTION 6 – SOCIAL MEDIA POLICY

Supervisor Croce stated that he did not put this item on the agenda for this evening as the Town Board is still reviewing of the policy. This item will be tabled until the next meeting.

SECTION 7 – STONE OAKS SUBDIVISION

Supervisor Croce read a memo from the Highway Superintendent, Mr. Wager asking that the Town Board review a letter from the Highway Dept. Engineer, Mr. Andrew Willingham, on considering a reduction in the Letter of Credit for the Stone Oaks Subdivision. The memo explained that Mr. Gluck, who has been working on behalf of Mr. Guttman, has respectfully requested a reduction in the Letter of Credit because Mr. Guttman has to make some financial commitments with his financial institution by the end of this month and this reduction will also allow them to keep moving forward and make improvements needed to finish the subdivision.

Mr. Wager explained that the subdivision has had a Letter of Credit with the Town of Plattekill for some time. Our engineer has been diligently checking on all the improvements that they have been making to finish the subdivision and he feels that the Town could lower the Letter of Credit to $452,000.00. He stated that our Town Attorney should look over the new paperwork before the "hand to hand" transaction is made.

Supervisor Croce stated that Mr. Wager has, from time to time, taken him up to see this subdivision and he feels it is a very nice subdivision and they are working to finish it. He stated that it was engineered to have an in-ground filtration system.

Mr. Wager stated that we were waiting for our engineer to receive the report from Mr. Guttman's engineer, which we now have. We have received the final "as built maps" and the documentation that the system has been engineered, installed, approved and certified, so that takes the Town off the hook. The drainage is all done and completed. The Planning Board engineer designed it and it is a unique system.

Councilman DePew stated that it is a beautiful subdivision. He re-stated that there was a Letter of Credit for $785,872.82 and they want to reduce it to $452,000.00, which is what the engineer feels it will cost to complete the rest of the project.

The Town Board agreed that if the Highway Superintendent and the Town Engineer are in agreement to lower the Letter of Credit, then they did not have a problem doing so.

Supervisor Croce asked Mr. Wager if the Town Board should contact Mr. Guttman?

Mr. Wager stated that he would suggest that the Town Board contact him and have him prepare the paperwork.

Supervisor Croce stated that he would contact him and tell him to send the paperwork directly to Mr. Kellar for him to review.

* Supervisor Croce made a motion that the Supervisor will contact Mr. Guttman or Mr. Gluck and notify him that the Town Board has agreed to lower the amount of the Letter of Credit for Stone Oaks (aka Glenn Rock Circle) to the amount of $452,000.00.

Councilman DePew seconded.

On the vote: all ayes.

SECTION 8 – SET DATE FOR 2015 BUDGET HEARING

Supervisor Croce suggested that the Town Board hold the 2015 Budget Public Hearing on Wed., November 5, 2014, at the regularly scheduled Town Board Meeting at 7:00 PM.

The Town Board members all agreed that this would be a good idea.

Supervisor Croce stated that he would like to put the ad in the newspaper twice, once on Oct. 22nd and once on Oct. 29th, so that it is well publicized. We will also put it on the website.

There was a short discussion on whether the Town Board would hold a full meeting at the Nov.5th meeting. Going through the entire budget is often very time consuming.

Mr. Wager stated that he would like to request that the Town Board consider other business items as he will need to go out to bid for sand for the winter and there will probably be vouchers to pay.

The Town Board decided that they would take care of any necessary Town business after the Public Hearing.

SECTION 9 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 10/15/2014, which includes the General Fund amount of $46,503.51, the Highway Fund amount of $85,697.64, the Clintondale Light District amount of $693.02, the Modena Light District amount of $1,252.85 and the Trust & Agency amount of $2,603.00 for a total amount of $136,750.02 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 10 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting a t8:02 PM.

Councilman Farrelly seconded.

On the vote: all ayes.