

TOWN OF PLATTEKILL

REGULAR TOWN BOARD MEETING

October 1, 2014

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

- Supervisor Croce
- Councilman Putnam
- Councilwoman Delgado
- Councilman DePew

Councilman Farrelly was absent.

MINUTES

\* Supervisor Croce made a motion to dispense with the reading of the minutes from the September 17, 2014 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

\* Supervisor Croce made a motion to accept the minutes from the September 17, 2014 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

ADDITIONS

Supervisor Croce stated that he had one addition to the evening's agenda. The Town Clerk has to give each member of the Town Board the Tentative Budget for 2015.

The Town Clerk, Barbara Dawes, gave each member a copy of the Tentative Budget for 2015.

PUBLIC INPUT

There were no comments or questions from the public.

Councilwoman Delgado stated that she thought Plattekill Day went very well this year. There seemed to be a lot of people and vendors and food.

Supervisor Croce stated that he agreed, although he has heard from some people that the attendance was down and others say attendance was up. He stated that it is hard to compete sometimes as there are other events on the same day.

Councilman Putnam stated that he was driving the Hay Wagon Ride all day and in the past there were times when there were crowds of people trying to get on for a ride. This year, he did not have that problem. The hay wagon was usually full, but there weren't a lot of people waiting to get on. It seemed like attendance was down.

Supervisor Croce stated that he also heard from some of the seniors that it is hard for them to get from the lower level to the upper level to the food area. He stated that the Plattekill Day Director Linda Byrnes, the Highway Superintendent Mr. Wager and he were discussing how they could remedy this problem. They were thinking about putting in some stairs or a hand rail or maybe moving the food down on the lower level. These are all options to look into, however if we build something, like the stairs, then they need to be maintained throughout the year.

Barbara Dawes, the Town Clerk, stated that she felt the Police should have had a booth on the main field with all the other booths instead of being back, on the far side of the car show. They have always had a booth right in front by the hill to the Pavilion.

Supervisor Croce stated that there was a mix up between the Police and the PBA. It has been straightened out and they will be by the other booths next year.

Supervisor Croce stated that the Car Show was a huge success with over 100 cars. Det. Zapada did a wonderful job passing out fliers, weeks before the event, to get a good turnout. There was also a gentleman who went around and sold 50/50 tickets and with that money and the registration fee, the Car Show donated \$1,720.00 to the Veteran's Memorial Fund.

The Town Board continued discussing other ideas that have been suggested such as having the entire event on the center field, moving the stage to a different location and moving the Car Show to out along the edge towards the lower field so it could be seen from Rt. 32.

Supervisor Croce stated that discussion will go on until next year, but right now "Kudo's" go out to Linda Byrnes for all the time and effort she put in to make this a great event.

There were no other comments or questions from the public.

\* Supervisor Croce made a motion to close the Public Input section of the meeting at 7:22 PM.

Councilman DePew seconded.

On the vote: all ayes.

#### SECTION 1 – PILGRIM PIPELINE PROJECT

Supervisor Croce explained that he had obtained some information on the proposed pipeline project that would go from Albany, New York to Linden, New Jersey. One pipeline would take crude oil to New Jersey and the second would take it back to Albany. There would also be a spur in Newburgh. He stated that the Pilgrim Pipeline Project is still in the "proposed" stage, but he did ask to have someone come to a meeting to explain what it is all about. No one came this evening. He stated that he did get some more information and a "Right-of-Entry and Survey Permission Agreement" which he forwarded to our Attorney, Paul Kellar.

Supervisor Croce stated that he did hear back from Mr. Kellar and he is saying that they are asking for our permission to go on lands that are owned by the Town, however by law, they really don't need our

permission. There is a federal law that allows surveyors to go on adjoining properties to accomplish their work.

Councilman DePew stated that since he did not come tonight to speak with us, he wanted to hold off on this permission agreement.

Supervisor Croce stated that he did say he would come. He just isn't here this evening. He stated that Mr. Kellar had also suggested that a word be added in the third paragraph to say that "Pilgrim agrees to defend, indemnify and hold harmless ...".

There was some discussion on whether adding the word or not would make any difference since they really do not need the Town's permission to go on our property.

Supervisor Croce explained that it would be the property that is owned in conjunction with the Plattekill Fire Dept. that borders the Thruway and the property that contains the Landfill and Transfer Station that also borders the Thruway. He stated that they would also be digging a few small holes, approximately 1ft. X 1ft., at the boundary of wetlands for archaeological purposes.

Councilman DePew stated that he does not have a problem signing the Agreement, however he felt it would have been nice if they came in and spoke with us.

The other members of the Town Board also stated that they did not have a problem with signing the Permission Agreement.

\* Councilwoman Delgado made a motion to authorize the Supervisor to sign the Right-of-Entry and Survey Permission Agreement with Pilgrim Transportation of New York, Inc. for the Pilgrim Pipeline Project.

Councilman Putnam seconded.

On the vote: all ayes.

## SECTION 2 – SOCIAL MEDIA POLICY

Supervisor Croce stated that he had a risk assessment done by our insurance company. The person who came to do the assessment walked around and checked things like the exit lights and door security. He also asked what type of policies we had, such as a harassment policy, workplace violence policy and others. He suggested that we should have a social media policy that would alert employees to be mindful when posting pictures or comments about something that happened at work on a social media website.

Councilwoman Delgado asked if this has been an issue in the past?

Supervisor Croce stated that there has only been one incident that he can remember and it was dealt with at that time. He stated that he did not even consider that incident when he was thinking about suggesting this policy. He stated that he felt this type of policy should be in the employee manual just to make sure something doesn't happen in the future. He asked if the rest of the Town Board felt this was something we should consider?

Councilman DePew stated that it is a reality these days. We don't want to overkill the situation, but having a basic policy in place may be a good idea. He stated that the Union Contract will have to be updated next year and he was thinking that the Town Board should review the entire employee handbook so it will be updated for when we will need to use it.

Supervisor Croce stated that he agreed with him. There are things in the employee handbook that don't make sense. It is a living document, just like the Town's Master Plan, and it needs to be updated as times change through the years.

Councilman Putnam stated that the Fire Dept. has rules on social media. You cannot post or put pictures or talk about a fire scene. Sometimes there is an invasion of privacy on people's lives by taking a picture and posting it on Facebook or another website.

Supervisor Croce stated that he doesn't want to be like "Big Brother" and be in other people's lives, but a basic policy would be a good idea. He stated that the insurance representative had given him a sample copy of a policy and we can look it over and make changes to fit our Town. He stated that he also received samples of other types of policies, but again, we have to look through them and see which ones we need. The insurance company is looking out for their best interest and our best interest too.

Councilwoman Delgado stated that if they have these policies, then these things must have come up at some time.

The Town Board agreed to review the sample social media policy and make changes that they would like to see, to tailor it to our Town's needs. This will be on the next meeting agenda.

### SECTION 3 – CONSERVATION & OPEN SPACE EASEMENT – RAINIERI SUBDIVISION

Supervisor Croce stated that the Planning Board is looking at a proposed Conservation Subdivision on the Rainieri property located on South Street across from the intersection with Lewis Lane. The owner of the property would like to dedicate a certain portion of the property as "Open Space Property" and the Town Board would have to accept this easement, if we are going to go with this action.

Supervisor Croce stated that the document was given to Paul Kellar, the Town Attorney, and he has made some suggestions/changes. We are waiting for the developer's attorney to review these changes and get back to Mr. Kellar for his review again.

Supervisor Croce stated that he has suggested that once this document has been finalized, then their attorney should come to a Town Board Meeting and explain how this easement will work.

The Town Clerk asked if there was a map showing which portion of the property was included in this easement?

Supervisor Croce stated that he did not have one, but would contact them to get one for the Town Board to review. That would be helpful in making our decision.

Supervisor Croce stated that since this document has not been finalized as yet; the Town Board will not be making a decision this evening and we will have to wait to see how this works out. He stated that he would get maps for everyone so we can better understand the situation.

### SECTION 4 – BUDGET MEETING DATES

Supervisor Croce stated that he has changed one of the budget meeting dates. Councilwoman Delgado had suggested that we could do the Planning & Zoning Board Budget discussions on the same day. He stated that he contacted the ZBA Chairperson, Wilfredo Castillo, and he was willing to change his scheduled time from Monday Oct. 6<sup>th</sup> to Friday Oct. 10<sup>th</sup>.

Councilwoman Delgado questioned as to whether the meeting date could be moved entirely to Monday Oct. 6<sup>th</sup>?

Supervisor Croce stated that the Planning Board Chairperson is also an Assessor and she is attending the State Assessor's Conference in Plattsburg, NY on Oct. 6, 7 & 8<sup>th</sup>. That is why the meeting was moved to the Friday date.

The Town Board was in agreement that the Friday, Oct. 10<sup>th</sup> meeting, with the Planning Board at 7PM and the Zoning Board at 7:30 PM, would be fine.

#### SECTION 5 – VOUCHERS

\* Councilman DePew made a motion to pay the Voucher Detail Report dated Oct. 1, 2014 which includes the General Fund amount of \$54,761.51 and the Highway Fund amount of \$188,335.67 for a total amount of \$243,097.18 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilwoman Delgado seconded.

On the vote: all ayes.

#### SECTION 6 – ADJOURNMENT

\* Councilman DePew made a motion to adjourn the meeting at 8:10 PM.

Councilwoman Delgado seconded.

On the vote: all ayes.