

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

September 3, 2014

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

Supervisor Croce
Councilman Putnam
Councilman Farrelly
Councilwoman Delgado
Councilman DePew

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the August 20, 2014 Regular Town Board Meeting.

Councilman Farrelly seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the August 20, 2014 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: Supervisor Croce	Yes
Councilman Putnam	Yes
Councilman Farrelly	Yes
Councilwoman Delgado	Abstained
Councilman DePew	Yes

ADDITIONS

Supervisor Croce stated that he had one addition to the meeting agenda. He stated that the Town Board and the PBA had been challenged by the Highway Dept. to do the ALS Ice Bucket

Challenge. This was a challenge that was being done on Facebook where the challenged group or person has ice cold water dumped on them and then asks for a donation to ALS.

Supervisor Croce stated that the Town Board and PBA had been challenged and he would like to take that challenge at the Police Station on Thursday night, September 11, 2014 at 7:00 PM.

Councilman Farrelly stated that he would be away that day.

Supervisor Croce stated that anyone wanting to be part of the challenge should be at the Police Station at 7:00 PM and the Highway Dept. will be there with the backhoe bucket filled with water. He stated that his Clerk, Tiffany and the Bookkeeper, Monique would also like to be there to help with dumping the water.

Councilwoman Delgado stated that she would like to see the School Board do this.

Councilman Farrelly stated that he would like to challenge the Library Board.

Supervisor Croce explained that they can challenge other groups or individuals to do this just before they get the water poured on them. Then the video is put on Facebook for others to see. This should be a lot of fun and will also raise funds for ALS.

PUBLIC INPUT

Mr. Reynolds asked what the Software Resolution item was for, on the agenda?

Supervisor Croce explained that at the last Town Board meeting the Town Board approved the purchase of a new software program and two tablets for the Building Dept. He stated that this software would be internet based and would have many new features to help the Building Dept. keep track of all issues, violations and information on all the Town properties as well as give us detailed reports to review. Eventually, the Planning Board, Zoning Board and Highway Dept. can also piggyback on this system to share information. The yearly maintenance on this program will be \$1,300.00 which is almost half what we are currently paying and storing information electronically will help eliminate our current shortage of filing space. This resolution is to transfer money from the General Capital Reserve Fund to pay for the purchase of this new software.

There were no further comments or questions from the audience.

* Supervisor Croce made a motion to close the Public Input Section of the meeting at 7:11 PM.

Councilman Putnam seconded.

On the vote: all ayes.

SECTION 1 – SOFTWARE PURCHASE RESOLUTION

* Supervisor Croce made a motion to adopt the following Resolution:

**RESOLUTION
TOWN OF PLATTEKILL TOWN BOARD
AUTHORIZATION OF EXPENDITURE FOR NEW SOFTWARE**

WHEREAS, on August 20, 2014, the Town of Plattekill Town Board, at a regularly scheduled Town Board Meeting, passed a motion to purchase a new Software Program and two Tablets; and

WHEREAS, the Town has sufficient funds in its General Capital Reserve Fund to fund said purchase,

NOW, THEREFORE, BE IT RESOLVED that the Town of Plattekill Town Board hereby authorizes the expenditure of up to \$7,000.00 from the General Capital Reserve Fund to fund the purchase of the new Software and two Tablets.

Councilman Putnam seconded.

On the vote:	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Supervisor Croce	X			
Councilman Putnam	X			
Councilman Farrelly	X			
Councilwoman Delgado	X			
Councilman DePew	X			

Date: Sept. 3, 2014

Councilman DePew asked about the other departments getting modules to share information?

Supervisor Croce stated that they are getting this software for the Building Dept. first and it will take them a while to get everything scanned into the system. Once the Building Dept is up and running, then we can consider the other modules.

SECTION 2 – E-WASTE UPDATE

Supervisor Croce stated that he just wanted to bring everyone up to date on the e-waste situation. We have one more pick-up with the old company and then we will be going with the new one. He stated that there will have to be 10 to 12 gaylords set up for people to put different items into different containers. We will definitely have to separate more than we have in the past. The representative has given us some signs to put on the containers and we are thinking about including some pictures of items to make it easier for residents to sort items properly. We will probably have to purchase a pallet jack to move them and the Highway Dept. is there to support us in whatever needs to be done.

Councilman DePew suggested that we could get signs made by the Prison.

Supervisor Croce stated that these are just pieces of paper in a plastic sleeve. We do not need anything too great.

SECTION 3 – QUASSAICK CREEK MANAGEMENT PLAN UPDATE

Supervisor Croce stated that he had received the final Quassaick Creek Watershed Management Plan. He stated that this was a study of the Quassaick Creek that was done by the Orange County Planning Department and many other volunteers, municipal officials, agency partners and stakeholders. Our representative, from the Town of Plattekill, was Tom Wilkins.

Supervisor Croce stated that he has received a master plan copy that is now on file in the Town Clerk's Office along with an Executive Summary. The Plan is a non-regulatory guidance document that recommends strategies for enhancing the Watershed. It focuses on water quality protection and is meant to be a tool to be used to further enrich the quality of life within the Watershed through planning, outreach, education and science-based enhancement and restoration projects.

Supervisor Croce stated that he does not feel threatened by this Management Plan and doesn't feel that they are trying to force any regulations on us. They are just asking that we designate someone as a contact person and he is going to give them his name as the Supervisor. So if anyone is interested in seeing these documents, they are on file in the Town Clerk's Office.

Councilman DePew suggested that the Supervisor send Mr. Wilkin a letter of thanks for being the representative for us on this project.

Supervisor Croce stated that he would send the thank you letter.

SECTION 4 – ZBA TRAINING

Councilman Farrelly asked Mr. Castillo, the Chairperson of the Zoning Board of Appeals, about the training for the ZBA members. He wanted to know if there would be a problem with some members getting their mandatory training hours in before the end of the year.

Mr. Castillo stated no, he did not think there would be a problem. He stated that he has reminded them and it is just that some people always wait until the last minute. He stated that he would keep reminding them.

SECTION 5 – PRIDE OF ULSTER COUNTY AWARD

Supervisor Croce explained that it was brought to his attention that there is a boy in Town who is 15 years old, a Boy Scout and he has Asperger's Disease, which is a mild form of Autism. He stated that this young man, Kyle Merritt, has been collecting clothes, shoes and bedding for people in need for the past three years. He has stacks of clothes that he washes and sorts by gender, size and age and delivers them to people in need, nursing homes and other facilities that help to distribute them. Mr. Merritt is only 15 years old and our Citizen of the Year Award is for those over 18 years of age, so he has sent a letter to our County Legislator Kevin Roberts and it looks like we will be able to get a Pride of Ulster County Award for him within a few weeks. When we do receive it, we will request his presence at the next Town Board meeting and Mr. Roberts can be here to present it to him.

SECTION 6 – ASSESSOR

Supervisor Croce stated that he has received two memos from our Assessor, Jennifer Warburton, requesting the purchase of some software and to attend training.

Supervisor Croce read the memo asking to purchase software for Manufactured Homes (typically referred to as Mobile Homes). Her memo stated that the valuing of these is not the typical appraisal process. The values are based on the year, make, model and condition. Only this guide, which can be purchased as a subscription for a price of \$196.00 yearly, can precisely determine the value of these homes. The memo also stated that she recently distributed a STAR Exemption list to a park owner and noted that the values seemed low. It is her opinion that the Parks need to be inventoried and she will be able to accomplish this task over the winter with this program.

Supervisor Croce read the second memo which stated that she wanted to attend training on Sept 15th and 16th in Albany on Uniform Standards of Professional Appraisal Practice and on Sept. 23rd and 24th in Albany on Identifying and Analyzing Market Forces Affecting Buyers and Sellers. She was also requesting to attend the New York State Assessor's Convention on Oct. 6th, 7th and 8th and to join the Ulster County Assessor's Association and the New York State Assessor's Association. Her memo stated that there was extra money in the Assessor's budget due to the lack of an Assessor for two months.

Supervisor Croce stated that he spoke to UC Real Property and to Mr. Dunham and these classes are valid for training purposes. He stated that the money is there in the budget, the Town Board will just have to transfer the funds from the personnel line to the contractual line within the Assessor's budget line.

The Town Board was in agreement to transfer the funds for the Assessor to attend training and purchase the software.

* Councilman Farrelly made a motion to approve that the Assessor, Jennifer Warburton, attend the training as outlined in the August 26, 2014 memo to the Town Board. Councilwoman Delgado seconded.

On the vote: all ayes.

* Councilwoman Delgado made a motion to allow the Assessor, Jennifer Warburton, to purchase the software system for Mobile Homes. Councilman Putnam seconded.

On the vote: all ayes.

Transfer of Funds:

Supervisor Croce explained that the money being transferred includes additional funds to cover vouchered time that Mike Dunham has put in for since he resigned as Assessor. He has been coming to the Town Hall to help until Jennifer was chosen and has also come in to help her get acclimated with this new position.

* Supervisor Croce made a motion to transfer \$2,500.00 from the General Fund Budget Line A#1355.1 Assessor Services Personnel to General Fund Budget Line A#1355.4 Assessors

Contractual to cover the cost of Assessor dues, education and software for the newly appointed Assessor as well as the outgoing Assessor providing assistance of Assessment Services as needed. A complete copy of the Transfer is attached to these minutes.

Councilman Putnam seconded.

On the vote: all ayes.

SECTION 7 – 2015 BUDGET MEETING DATES

Supervisor Croce explained that it is time to start to put together the Budget for 2015. He has asked all departments to turn in their projected 2015 budget requests by Sept. 5th so he can put the Tentative Budget together by Sept. 30th. At that time he has to give a copy to the Town Clerk and then she will present the Tentative Budget to the Town Board. We will need to set up meetings in the first two weeks of October to review requests with each department.

Councilman Farrelly stated that he would be away from Oct. 1 to the 14th.

Councilman Putnam stated that he is on the day shift during that time frame so he can be available almost any night. He will not be available Oct. 2nd.

Councilwoman Delagdo and Councilman DePew stated that most evenings should be good for them to attend.

Supervisor Croce stated that he would get his Clerk to start to set up a schedule and notify all the departments. He will try to set them up to start at 7:00 PM and we will see what can be worked out.

SECTION 8 – HAZARDOUS WASTE

Councilman Putnam brought up a memo he had received from Mr. Dwight Dougherty in regards to hazardous waste being taken at the Transfer Station. He stated that he felt the memo was saying that the Town Board should find someone to take these items. He was thinking that maybe we should not take them at all.

There was a discussion that the memo was somewhat confusing and the concern was that if we did not take these items at our Transfer Station, then we would start finding them on the side of the roads. The discussion seemed to focus on bottled gas containers such as the kind that is used for BBQ grills.

Councilwoman Delgado asked if we could get propane companies to take old bottles?

There was more discussion that someone could take a container to the places where they take an empty container and you purchase a new filled container. It was brought up that some of the older bottles have outdated gages on top and those "trade in" stores do not take in the bottles with the old gages. Also, if there is gas left in the bottle, then what do you do with it?

Councilman Putnam stated that there is a machine that can be purchased that screws on the top of these containers and it pushes the top in. Then the bottles can just be recycled for the metal.

Supervisor Croce asked Councilman Putnam to get information on this machine and maybe we can purchase or rent one to recycle these containers.

Situation on Rt. 32

At this time, Mr. Wilfredo Castillo thanked the Town Supervisor for attending to a dangerous situation he had seen on Rt. 32.

Supervisor Croce stated that he wanted to thank Mr. Castillo for bringing the situation to his attention. He stated that there was a resident, in a motorized wheelchair, crossing Rt. 32 to get on the bus. This was an accident waiting to happen. He stated that he called the Town Police and they went to the location and contacted the bus company. They were able to work something out and it has since been taken care of. He stated that he did not want to take credit for anything, he just passed it on to the Police and they have taken care of the situation. Thank you to all who were involved.

SECTION 9 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 9/3/2014 which included the General Fund amount of \$14,128.25, the Highway Fund amount of \$18,611.13, the Clintondale Light District amount of \$673.43 and the Modena Light District amount of \$1,210.39 for a total amount of \$34,623.20 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilwoman Delgado seconded.

On the vote: all ayes.

SECTION 10 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 7:58 PM.

Councilman DePew seconded.

On the vote: all ayes.