

TOWN OF PLATTEKILL
REGULAR TOWN BOARD MEETING

August 20, 2014

Time: 7:00 PM

SALUTE TO FLAG

Supervisor Croce opened the meeting with a salute to the American Flag.

ROLL CALL

The following Town Board Members were present:

Supervisor Croce
Councilman Putnam
Councilman Farrelly
Councilman DePew

Councilwoman Delgado was absent.

MINUTES

* Supervisor Croce made a motion to dispense with the reading of the minutes from the August 6, 2014 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

* Supervisor Croce made a motion to accept the minutes from the August 6, 2014 Regular Town Board Meeting.

Councilman Putnam seconded.

On the vote: all ayes.

ADDITION

Supervisor Croce stated that he had one addition for this evening's agenda. He stated that he wanted to discuss the purchase of new software for the Building Dept. and Mr. LoCicero was here to answer any questions.

Supervisor Croce stated that the Building Dept. had two different companies come to the Town Hall for a demonstration of new software and then one company had a webinar with the Building Dept. personnel on the Building Dept. computer. He stated that he attended all three demonstrations and he feels the best software comes from a company named WAGsys Technology Group. He stated that this particular software would allow the Building Dept. to interact with it from their vehicles and will produce more complex reports like what the Town Board has been requesting.

Supervisor Croce stated that the cost for the software from WAGsys Technology Group would be \$4,860.00 and then the annual maintenance fee would be \$1,300.00 per year. He stated the current

software system has a yearly maintenance fee of \$2,300.00, so that is a significant savings right there. The second company is Business Automation Services, Inc. (BAS) and their software and implementation services would be \$11,340.00 with the annual maintenance fee of \$2,500.00 and the third company is Muncicity – Software Consulting Associates with a software cost of \$7,500.00 and an annual maintenance fee of \$1,800.00.

Councilman Farrelly asked if any other Towns in the area were using this software from WAGsys Technology Group?

Mr. Joe LoCicero stated yes, there are other Towns using this software and his Clerk, Dawn Maresca, called several of them and received good reviews. He explained that the building dept. was looking for a way to eliminate some of the physical paperwork and this program will do that. He stated that they carry a lot of folders and paperwork can get misplaced. With this new program they will have an iPad with them in the car and they will be able to update the computer file and store information in the “Cloud”. This system will also be able to catch issues that have occurred in the past where some condition is written on the final map and down the road, no one catches that there is a specification or condition that must be taken into account. The system has a huge memory that we will probably never use up.

Mr. LoCicero stated that the City of Newburgh has the BAS system and they hate it. Several other Towns are not happy with it either. This program, through WAGsys can do whatever we want. They will tailor it to our needs. This system will also be able to fill out and file electronically FEMA applications if we have a disaster in Town. He stated that we can also, in the future, scan in final site plan maps and other large maps if we purchase a large scanner/printer that can take a larger page.

Supervisor Croce added that if the building dept. has a turnover in employees, personnel notes and verbal agreements can get lost. If things are entered into the computer, the system will store it for retrieval into the future.

Mr. LoCicero stated that this system will also prompt us and keep us aware of violations. After a period of time, if nothing is entered on a particular situation, the computer will prompt us to send a letter or make an inspection or whatever the situation requires. And if the Planning Board and Zoning Board want to eventually join in on this system, everything will interact with all the information from all the departments collectively.

Councilman DePew stated that he saw, on another system, that there was an extra charge for putting this on more than one computer. Does this company charge us for more users too?

Mr. LoCicero stated no, the whole system is web-based and we can allow whoever we want to have access to specific information. We can set it up the way we want and give access to whoever we want. They will scan in all our existing files and we are working to get them to throw in 2 tablets also.

Supervisor Croce stated that the cost to purchase this software would be \$6,160.00 plus about \$500.00 for two new tablets, in case we can't get them included for free. They will come in and help to scan all the files so we are looking at being up and running sometime in October. He stated that the Town Board has been requesting a more extensive monthly report and this software can produce that report for us.

The Town Board was in agreement to go with a new software company.

* Supervisor Croce made a motion to enter into agreement with WAGsys Technology Group for the use of their software and for annual updates at the cost of up to \$7,000.00.

Councilman DePew seconded.

On the vote: all ayes.

Supervisor Croce stated that he was going to propose that we take the money for this purchase out of the Capital Projects account. This money has been put there for these types of things. We can do a transfer of funds at the next meeting.

The Town Board members agreed this would be a good way to pay for the new software system.

PUBLIC INPUT

Supervisor Croce asked if there were any comments or questions from the Public.

There were no comments or questions.

* Supervisor Croce made a motion to close the Public Input section of the meeting at 7:28 PM.

Councilman Farrelly seconded.

On the vote: all ayes.

SECTION 1 – JULY 2014 – POLICE DEPARTMENT MONTHLY REPORT

Supervisor Croce read the Police Department monthly report stating that there were 352 documented calls for service and 102 traffic tickets issued. There were also 5 motor vehicle accidents handled with 2 persons reported being injured.

Supervisor Croce did not read the arrest blotter entries as there was an extensive list. Copies of the monthly report can be viewed or copied at the Town Clerk's Office.

Supervisor Croce read that the Detectives have been working on many cases involving a Scheme to Defraud, Larceny, Forgery, DWI, Driver Review and a Missing Persons Case. There were two cases closed pertaining to a DWI arrest and a Larceny. The report stated that there were no problems with any of the vehicles, however one vehicle had the mileage given and Supervisor Croce surmised that the Department may be looking at replacing this vehicle for next year.

Supervisor Croce read that the July 19th "Mud Run", an event that was going to take place at a resident's property on Rt.32, had been canceled due to the lack of participation.

Supervisor Croce finished reading the report by stating that the Police Dept. had been approved for a youth program grant in the amount of \$5,000.00. This money will be used to help fund the DARE program at the Plattekill Elementary School.

SECTION 2 – JULY 2014 - BUILDING DEPARTMENT MONTHLY REPORT

Supervisor Croce read the Building Dept. monthly report stating that there were 34 Field Inspections done, 2 Grass and 1 Swimming Pool violations issued, 4 Complaints taken, 29 Building Permits issued, 4 Certificates of Compliance issued, 14 Municipal Searches done, 4 Court cases either closed or re-scheduled for the next appearance, 1 Fire Inspection done and 6 Office Meetings held. These numbers

do not include returning phone calls and residents coming in for assistance with codes, building permits and zoning and subdivision issues.

Supervisor Croce stated that he was happy to report that due to the perseverance of the Building Dept., the bank that currently owns the mobile home on Venuto Road, finally cleaned up all the garbage that was inside and outside all over the yard. There was a huge pile of garbage bags out behind the trailer as well as in the garage. These have all been cleaned up and it looks much better.

SECTION 3 – JULY 2014 – DOG CONTROL MONTHLY REPORT

Supervisor Croce read the Dog Control Officer's monthly report stating that there were 22 total calls with 2 calls coming from the Plattekill Police or Ulster County Sherriff's Dept. There were 7 open cases, 2 Stray Dogs either impounded or seized, 2 dogs redeemed to their owners, 2 Appearance Tickets issued and there are 2 dogs in the kennel. The report stated that there was 1 dangerous dog hearing in the Plattekill Court and 1 potential dangerous dog hearing under investigation.

Supervisor Croce read that the Dog Control Officer wanted to remind everyone that Girl Scout Troop #60024 was having an event at the Town Park on Sept. 28, 2014 at 1:00 PM. This event will benefit the Plattekill Municipal Shelter. The report also stated that he wanted to thank the local Hannaford's for their continued support by donating damaged food to the shelter and he also wanted to thank Mr. Wager and the Highway employees for fixing the drainage situation at the Kennel. They have diverted the water run-off from the foundation and he can already see a big difference in how quickly the area dries after a rain.

Supervisor Croce read that the New York State Dept. of Ag & Markets would be doing their annual Shelter Inspection on August 15, 2014 at 9:00 AM.

SECTION 4 – RECREATION REPORT

Mr. William Farrell was present and read through his report for the past few months. Mr. Farrell stated that the seniors had gone on their second bus trip of the year, on August 14th, to Ace In The Hole to see a dinner show and have a Polynesian Dinner. It was a great time.

Mr. Farrell stated that on Sept. 4th, the Ulster County Executive Office and the Office for the Aging will be hosting a Senior BBQ/Picnic for the seniors with music and food at the Town Park. The event will be open to all Ulster County Seniors over the age of 60.

Mr. Farrell stated that the next senior trip is scheduled for Sept. 26th and they will be going to the Westchester Theater in Elmsford, NY. They will be seeing the show "South Pacific". Tickets are available through the Senior Group and will cost \$57.00. The Town will be paying for the bus.

Mr. Farrell stated that he had been trying to schedule another Family Day at Rocking Horse Ranch, but there were issues with our usual dates. The only day available is September 21st, which is the day after Plattekill Day. The cost is still the same at \$25.00 per person and we will be there from 11:00 AM to 4:00 PM which includes a buffet lunch.

Mr. Farrell stated that the Wednesday night basketball program is still very active with 18 to 25 teens participating weekly at the New Hurley Church. The program is for 15 to 19 year olds and runs from 6:00 to 9:00 PM. The fall Soccer Program for ages 5 to 12 years old will be starting the week of Sept. 8th

and we anticipate approximately 40 kids to sign up for that. He stated that he is currently working with the Soccer League at the Park to start a men's Soccer League which would start in Sept. and play week nights thru November. Mr. Farrell stated that the Men's and Women's Rugby teams are practicing on Monday and Wednesday nights and they have also offered to do another free Rugby Camp for any local kids that may be interested. The starting date for that will be announced when it is determined.

Mr. Farrell stated that the Plattekill Summer Day Camp ended on August 1st after a full 5 weeks. They had a total of 83 children participating and the new staff was very well organized in regards to keeping campers active and involved. There were some great trips taken including Splash Down, Camp Robbins, Camp Redwood, Bowling at Mardi-bob and a day at Hurds Farm. They also did a family trip on a Wednesday to the Bronx Zoo. He stated that the entire families were invited to attend and it was free to enter the Zoo. Everyone seemed to have a great time.

Mr. Farrell stated that he wanted to thank Mr. Kevin Roberts, Becky Dawes, the Southern Ulster Rotary and Dave Winters for their generosity which allowed some kids to attend Summer Camp this year. He stated that he also worked with Ulster County DSS, Orange County DSS and Family of Woodstock to get further funding for underprivileged kids to attend camp. Mr. Farrell stated that as far as the Camp Budget, for buses, t-shirts, Zumba Classes, the UC Pool and entertainment, it all came in under budget. He stated that he has requested a tally on the personnel budget from the Supervisor's Office and he believes that budget line should be very close too.

Mr. Farrell stated that at the end of camp they handed out a written survey and they have received plenty of feedback from the parents. One question was whether the camp should be extended to 6 weeks and 100% answered yes.

There was a short discussion on the how the funds were collected and paid out for the Bronx Zoo trip and Mr. Farrell stated that he would supply any information the Town Board wanted to see.

Mr. Farrell stated that he spoke to the Camp Director in the Town of Lloyd and he stated that Hannafords gives them a "tab" so they can just go and purchase items when needed, such as ice or ice pops. Then the Town can pay the bill by voucher. He stated that he would look into setting this up.

The Town Board thanked him for his report.

SECTION 5 – ASSESSOR APPOINTMENT

Supervisor Croce stated that the Town Board had interviewed six candidates for the position of Sole Assessor for the Town of Plattekill and they have reviewed all the options and what State Requirements were needed for this part time position. He stated that the Town Board has made their decision.

* Supervisor Croce made a motion to hire Jennifer S. Warburton as our Sole Part-time Assessor to begin on Monday, August 25, 2014.

Councilman Farrelly seconded.

On the vote: all ayes.

Mrs. Warburton was present and the Town Board congratulated her on her appointment and thanked her for coming in this evening.

SECTION 6 – SPEED REDUCTION – CARROLL LANE

Supervisor Croce stated that at the last meeting, a resident from Carroll Lane had asked the Town Board to look into reducing the maximum speed limit on Carroll Lane. He stated that he spoke with a representative of the DOT and they informed him that the Town Board would have to adopt a resolution and then send it, with a T-9 Form, to the Ulster County Highway Superintendent.

Supervisor Croce stated that he would read the resolution:

- * Supervisor Croce made a motion to adopt the following resolution:

**TOWN OF PLATTEKILL
RESOLUTION
REQUESTING SPEED LIMIT REDUCTION**

Supervisor Croce made a motion to adopt the following resolution:

WHEREAS, the Town Board of the Town of Plattekill, Ulster County, New York, adopted Carroll Lane as a Town Road on December 8, 2008; and

WHEREAS, the Town Board of the Town of Plattekill has received several complaints at the August 6, 2014 regular Town Board Meeting from a resident of Carroll Lane, due to possible speeding vehicles on Carroll Lane; and

WHEREAS, the Town Board has also received a request from a resident on Carroll Lane to reduce the speed limit for this residential road from 35 mph to 25 mph, due to possible speeding vehicles, and

WHEREAS, the Dept. of Transportation is the only entity that has the authority to reduce the speed limit on this road;

THEREFORE BE IT RESOLVED, by the Town Board of the Town of Plattekill, Ulster County, New York to request the Department of Transportation, pursuant to Section 1622.1 of the Vehicle and Traffic Law, to establish a lower maximum speed at which vehicles may proceed on Carroll Lane, from Allhusen Rd. to the dead end.

Seconded by: Councilman Putnam.

On The Vote:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Supervisor Croce	X			
Councilman Putnam	X			
Councilman Farrelly	X			
Councilwoman Delgado				X
Councilman DePew	X			

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Supervisor Croce stated that he would send the resolution and the T-9 form to the Ulster County Highway Superintendent for his signature and then it will be forwarded to the State for their consideration.

SECTION 7 – E-WASTE PROPOSAL

Supervisor Croce stated that he had just received a proposal today in the form of an e-mail from Stanley E-Waste Recycling. He read it to the rest of the Town Board. The proposal stated that the Town would be charged twenty cents per pound for CRT's and the rest of our electronic waste would be taken for free.

Supervisor Croce stated that he had also received a proposal from Electronic Recyclers International, Inc. They will not be charging us for CRT's or any of the other additional items that are recyclable. They will pick up on a bi-monthly basis and give us a certificate of destruction as well as the weight of the load. He stated that he did have to confirm how the whole process would work, but they would want to have a 10 pallet minimum and they would be providing Gaylords, pallets and wrap. We would have to do some separation of items and those things need to be addressed. The pallets will also have to be under cover and he would have to speak with the Highway Superintendent to see what can be done. We may also have to purchase a pallet jack. We just have to work out the specifics.

The Town Board discussed the proposal from Recyclers International and that there were still a few questions that needed to be answered about the pallets and sorting and room for storing the items until they are picked up.

The Town Board decided to wait to make a decision on hiring this company as the Supervisor still had to meet with the representative and finalize these issues. The current company will still be making one more pick-up before leaving us.

Supervisor Croce stated that he has already set up a meeting with the representative and has invited other Towns to attend if they wanted to learn about this company.

SECTION 8 – VOUCHERS

* Councilman DePew made a motion to pay the Voucher Detail Report dated 8/20/2014, which includes: the General Fund amount of \$43,400.31, the Highway Fund amount of \$18,839.03, the Clintondale Light District amount of \$658.56 and the Modena Light District amount of \$1,178.12 for a total amount of \$64,076.02 recognizing that the Audit Committee has reviewed the claims and found them acceptable for payment.

Councilman Putnam seconded.

On the vote: all ayes.

SECTION 9 – ADJOURNMENT

* Supervisor Croce made a motion to adjourn the meeting at 8:12 PM.

Councilman DePew seconded.

On the vote: all ayes.